



Board of Selectmen Agenda September 8, 2014
OFFICE OF THE BOARD OF SELECTMEN
730 MASSACHUSETTS AVE
ARLINGTON, MA 02476-4908

AGENDA

Monday, September 8, 2014
7:15 PM

FOR APPROVAL

1. Proclamation: ChildHood Cancer Awareness Month
Steven M. Byrne, Chair
2. Request: a) Vote to Extend Useful Life of Certain Equipment for Upcoming Borrowing; b) Vote to Proceed
Stephen Gilligan, Treasurer & Collector of Taxes
3. CONSENT AGENDA
 - a. Minutes of Meeting: August 18, 2014
 - b. Request: Arlington Center for the Arts 15th Annual Arlington Open Studios; (1) Arts Center to be open on Sunday, October 19 from 12N - 5 p.m.; (2) Waiver of 'resident only parking' restrictions on Tufts and Foster streets for Saturday, October 18 and Sunday, October 19; (3) Placement of sandwich board @ intersection of Mass. Ave. and Rte. 60 from Sunday, 10/12 through Sunday 10/19.
Pamela Shanley, Arlington Center for the Arts
 - c. Appointments of New Election Workers: (1) John Flood, 62 Beverly Road, U, Pct. 11; (2) Jill Lewis, 37 Robbins Road, D, Pct. 18; (3) Mary Scott, 89 Dow Avenue, D, Pct. 8; (4) Donna Smith, 11 Brattle Street, D, Pct. 16; (5) Barbara Wagner, 6 Dow Avenue, D, Pct. 18

APPOINTMENTS

4. Board of Youth Services
Libby Cole (term to expire 6/30/2017)
5. Board of Youth Services
Lisa Pedulla (term to expire 6/30/2017)
6. Human Resources Board
Julie McKenzie (term to expire 6/30/2017)

LICENSES & PERMITS

7. Request: Common Victualler License
Woori, 9A Medford St., Hyun Jung Ra
8. Request: Common Victualler License
Lisa's Family Pizzeria, 1345 Massachusetts Ave., Antonio J. Pizzeria

9. CITIZENS OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

TRAFFIC RULES & ORDERS/OTHER BUSINESS

10. Discussion: Across Lexington Program
Nathaniel Stevens
11. Discussion: Selectmen's Handbook
Kevin F. Greeley, Selectmen
12. Request: One Space On Street Overnight Parking at 35 Wellington Street
Clara Gabriel
13. Discussion: Board and Town Manager Goals
Adam W. Chapdelaine, Town Manager
14. Discussion: Nagaokakyo, Japan
Steven M. Byrne, Chair

CORRESPONDENCE RECEIVED

Attorney General Approval, 2014 Town Meeting Bylaw Amendments
Martha Coakley, Attorney General



Town of Arlington, Massachusetts

Proclamation: ChildHood Cancer Awareness Month

Summary:

Sophia's Fund

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Backup Material	Proclamation-Sophia's fund

OFFICE OF THE BOARD OF SELECTMEN

STEVEN M. BYRNE, CHAIR
JOSEPH A. CURRO, VICE CHAIR
KEVIN F. GREELEY
DIANE M. MAHON
DANIEL J. DUNN



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

PROCLAMATION

WHEREAS: The National Institute for Health report cancer is the leading cause of death by disease among U.S. children between infancy and age 19, and this tragic disease is detected in over 15,000 of our country's young people each and every year; and

WHEREAS: On average five of our nation's children loses his or her battle with cancer every day, and many infants, children and teens will suffer from long-term effect of comprehensive treatment including secondary cancers; and

WHEREAS: Founded by Ben Donnarumma upon the death of his daughter, Sophia, ten (10) years ago, Sophia's Fund is dedicated to helping these children and their families in their battle against pediatric cancer; and

WHEREAS: Sophia's Fund provides a variety of vital financial support to families battling pediatric cancer throughout Massachusetts and New Hampshire, thereby enhancing the quality of life for these children and their families; and

WHEREAS: Sophia's Fund also promotes nationwide awareness of pediatric cancer and the need for greater recognition and research for the various forms of pediatric cancer;

NOW, THEREFORE, BE IT RESOLVED, that we, the Members of the Board of Selectmen, designate September, 2014 as Childhood Cancer Awareness Month in Arlington.

_____	SELECTMEN
_____	OF THE
_____	TOWN
_____	OF
_____	ARLINGTON

A true record.

ATTEST:

By: _____
Board Administrator



Town of Arlington, Massachusetts

Request: a) Vote to Extend Useful Life of Certain Equipment for Upcoming Borrowing; b) Vote to Proceed

ATTACHMENTS:

Type

Description

Backup Material

Vote to extend the useful life of equipment reference

VOTE OF THE SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Arlington, Massachusetts, certify that at a meeting of the board held _____, 2014, of which meeting all members of the board were duly notified and at which a quorum was present, the following vote was unanimously passed, all of which appears upon the official record of the board in my custody:

Voted: that the maximum useful life of the departmental equipment listed below to be financed with a portion of the proceeds of the borrowing authorized by the vote of the Town passed May 14, 2014 (Article 30) is hereby determined pursuant to G.L. c.44, §7(9) to be as follows:

<u>Purpose</u>	<u>Borrowing Amount</u>	<u>Maximum Useful Life</u>
protective gear replacement	\$ 40,000	<u>6</u> Years
replace phone system	\$500,000	<u>6</u> Years
RFID project	\$126,000	<u>6</u> Years
backhoe	\$110,000	<u>6</u> Years
1 ton dump truck (2)	\$ 90,000	<u>6</u> Years
3/4 ton pick-up (2)	\$ 80,000	<u>6</u> Years
4WD truck	\$140,000	<u>6</u> Years
loader	\$165,000	<u>6</u> Years
MER – vehicle lift	\$ 50,000	<u>6</u> Years
sander body	\$ 17,000	<u>6</u> Years
1 ton utility truck	\$ 45,000	<u>6</u> Years
mini-loader	\$ 145,000	<u>6</u> Years
school bus 105	\$ 40,000	<u>6</u> Years
school maintenance van	\$ 40,000	<u>6</u> Years
Ottoson light and stage equipment	\$ 60,000	<u>6</u> Years
and lockers	\$ 25,000	<u>6</u> Years
school van		<u>6</u> Years
parking meters	\$ 53,000	<u>6</u> Years

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located, or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the subject matter of this vote were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: _____, 2014

Clerk of the Board of Selectmen



Town of Arlington, Massachusetts

Minutes of Meeting: August 18, 2014

ATTACHMENTS:

Type		Description
	Backup Material	Draft minutes 8.18.14

**Board of Selectmen
Meeting Minutes-Draft
Monday, August 18, 2014
7:15 PM**

Present: Mr. Curro, Vice Chair, Mr. Greeley, Mrs. Mahon and Mr. Dunn
Also present: Mr. Flanagan, Deputy Town Manager, Mr. Heim and Mrs. Sullivan
Absent: Mr. Byrne, Chair and Mr. Chapdelaine, Town Manager

Mr. Curro asked for a moment of silence for the death of George Dodge, a retired employee, and son of the Town's Tree Warden, Jim Dodge.

1. CONSENT AGENDA

a. Minutes of Meetings: August 4, 2014

Mr. Dunn moved approval.

SO VOTED (3-0-1)

Mr. Greeley abstained.

b. Request: Waive Parking Restrictions-Tufts and Foster Streets, 2014-2015 School Year
Deanne Benson, Lesley Ellis School

c. For Approval: 2nd Annual Arlington All Sports 'Trick or Trot' 5k Run, October 25, 2014

Melissa Dlugolecki, Athletic Director, Arlington High School

d. For Approval: Annual Town Day Road Race, September 13

Joe Connelly, Director of Recreation

e. For Approval: Town Day Banners in Arlington Center

Kathleen Darcy, Marie Krepelka, Town Day Co-Chairs

Mr. Dunn moved approval subject to all conditions set forth.

SO VOTED (4-0)

APPOINTMENTS

2. Appointment: Cable Advisory Committee

William Hayner (term to expire 7/31/2017)

This item was tabled until a future meeting.

3. Appointment: Council on Aging

Noreen Murphy (term to expire 6/30/2017) (tabled from 7/28/14 meeting)

Mr. Greeley moved approval.

SO VOTED (4-0)

4. Appointment: Council on Aging

Paul Raia, PhD. (term to expire 6/30/2017) (tabled from 7/28/14 meeting)

Mr. Dunn moved approval.

SO VOTED (4-0)

LICENSES & PERMITS

5. Request: Common Victualler License

Szechuan's Dumpling, 1360 Massachusetts Ave., Lisa Yee

Mrs. Mahon moved approval subject to all conditions set forth.

SO VOTED (4-0)

6. CITIZENS OPEN FORUM

There were no matters presented for consideration of the Board.

TRAFFIC RULES & ORDERS/OTHER BUSINESS

7. Requests @ 63-65 Windsor Street: a) Start hydraulic evaluation of drainage system on and around Windsor Street; b) 4 long-term overnight parking permits @ address; c) Reinstate 8 already used annual allowable overnight parking permits; d) More frequent inspections of the street including street cleaning, inspection of catch basins and inside of pipelines (until the permanent upgrades are performed).

Murat Engindeniz, Robert Munsey, 65 Windsor Street

Mr. Engindeniz explained he has been working with Public Works and Engineering for a resolution of the water problem at his home from the street. The Selectmen questioned him regarding help from the contractor, Keith Lombardi, since it was built recently in 2011. Mr. Engindeniz said he has tried but the contractor cannot be reached. Mr. Rademacher, Public Works Director, reported that this is a significant issue for these homeowners and that the front yard always flooded prior to the new construction. This property sits at the lowest point of the street and the storm in July was considered a very heavy, unusual storm of high intensity. After more discussion the following was agreed upon:

- a) Mr. Rademacher has installed a non-clogging drain basin. He will use a camera to review the inside of the drainage pipe for any problems, but he will have to find resources in order to do this.
- b) The request for 4 long term parking permits was referred to the parking sub-committee for recommendation.
- c) The 8 already used annual allowable overnight parking permits will be reinstated.
- d) Public Works will watch more frequently (Spring and Fall) regarding street cleaning. Additionally this address/street will be added to a watched problem pre-storm list for cleaning.

Mrs. Mahon moved approval.

SO VOTED (4-0)

8. For Approval and Authorization: Order of Taking, Notice of Taking, and Donation Authorization re: Arlington Bikeway Connection Project

Douglas W. Heim, Town Counsel

Mr. Greeley moved to approve the order of taking-approved and recorded.

SO VOTED (4-0)

Mr. Greeley moved approval of the taking and execution by using Selectmen signature stamps.

SO VOTED (4-0)

Mr. Greeley moved approval that the Town Manager be the authorized representative as donation authorization.

SO VOTED (4-0)

9. Discussion and Vote: NovusAgenda Purchase Decision

Andrew Flanagan, Deputy Town Manager

Mr. Greeley moved to support the NovusAgenda purchase decision.

SO VOTED (4-0)

CORRESPONDENCE RECEIVED

Sign Request

Geraldine N. Pedrini, Director, Sunshine Nursery School - Be Rec'd

Mr. Dunn referred this request to the Town Manager for review.

SO VOTED (4-0)

Stop Sign Request @ Intersection of Prospect Ave. and Hillside Ave.

Cheryl Mastrogiovanni, Thomas Dentremont via Request/Answer Center- Be Rec'd

Mr. Dunn moved to refer this to T.A.C. for recommendation.

SO VOTED (4-0)

Request September Childhood Cancer Awareness Month; Light the Town Hall Gold for September Timothy Feeney, V.P. Sophia's Fund - Be Rec'd

Mr. Feeney requested the Selectmen support his request to declare September Childhood Cancer Awareness Month. After some discussion on lighting the Town Hall gold it was decided to refer this to the Town Manager for review.

Mr. Greeley moved to declare September Childhood Cancer Awareness month with a proclamation to be read at a September meeting.

NEW BUSINESS

Mr. Flanagan announced Eve Margolis has been hired to fill the Management Analyst position in the Manager's Office.

Mrs. Mahon questioned if the Nagaokakyo Sister City relationship had been ended. Mr. Greeley answered by telling the Board that everything is fine, but they are going through their 10-year budget plan and everything was being reviewed.

Mr. Curro mentioned that he had the opportunity to meet the Town's new volunteer Arts and Culture Liaison, Amy Mongeau, and that the Arlington Commission on Arts and Culture would like to attend a Board meeting in the early fall to introduce Ms. Mongeau and to provide an update on their activities.

Mrs. Mahon moved receipt of correspondence.

SO VOTED (4-0)

Mrs. Mahon moved to adjourn at 9:00 PM.

SO VOTED (4-0)

A true record: Attest

Mary Ann Sullivan
Selectmen's Office

REFERENCE MATERIAL

1 A.	Backup Material 8/4/14 draft minutes
1B.	Backup Material Parking Restriction Request, Meeting Notice
1B.	Backup Material Police Recommendations
1C.	Backup Material Race Map
1C.	Backup Material Athletic Director Request
1D.	Backup Material Connelly letter and brochure
1E.	Backup Material Request from Co-Chairs
2.	Backup Material Hayner letter and resume, meeting notice

3.	Town Manager appointment request, Murphy letter, meeting notice
4.	Town Manager memo, Carp e-mail, Raia letter, meeting notice
5.	Cover Memo CV Application Packet
7.	Backup Material Rademacher response
7.	Backup Material Resident letter
8.	Memo for BOS re Takings with Orders, Notice and Sample Donation Form
9.	Novus Agenda summary information from Adam Kurowski
	Cover Memo Novus Agenda Feedback – Office
Corresp. Recv'd	Backup Material Sunshine Nursery School request, meeting notice
	Backup Material Request/Answer Center request
	Backup Material meeting notice
	Backup Material Feeney letter



Town of Arlington, Massachusetts

Request: Arlington Center for the Arts 15th Annual Arlington Open Studios; (1) Arts Center to be open on Sunday, October 19 from 12N - 5 p.m.; (2) Waiver of 'resident only parking' restrictions on Tufts and Foster streets for Saturday, October 18 and Sunday, October 19; (3) Placement of sandwich board @ intersection of Mass. Ave. and Rte. 60 from Sunday, 10/12 through Sunday 10/19.

ATTACHMENTS:

Type	Description
 Backup Material	Letter from Pam Shanley

August 15, 2014

Town of Arlington
Board of Selectmen
Arlington Town Hall 730 Mass. Ave.
Arlington, MA 02476

Dear Board of Selectmen,

Arlington Center for the Arts, in conjunction with over 80 local artists and businesses, will be hosting the 15th Annual Arlington Open Studios on Saturday, October 18 & Sunday, October 19, from 12 - 5 PM. The event is a free self-guided tour of Arlington artists' studios and their work.

The Arts Center is requesting to be open on Sunday October 19 for this public event from 12N - 5 PM. We are also requesting a waiver on the restriction for resident only parking on Tufts and Foster Streets for Saturday and Sunday from the Town Selectmen for this event.

Finally, we are requesting that the Town permit us to place a sandwich board advertising Arlington Open Studios at the intersection of Massachusetts Ave. and Rt. 60.

The sandwich boards would be in place by Sunday October 12th and be removed by Sunday October 19th.

Thank you for your consideration in this matter.

Sincerely,

Pamela Shanley
Arlington Open Studio Director and
Arlington Center for the Arts, Operations Manager
cc : Planning and Community Development



Town of Arlington, Massachusetts

Appointments of New Election Workers: (1) John Flood, 62 Beverly Road, U, Pct. 11; (2) Jill Lewis, 37 Robbins Road, D, Pct. 18; (3) Mary Scott, 89 Dow Avenue, D, Pct. 8; (4) Donna Smith, 11 Brattle Street, D, Pct. 16; (5) Barbara Wagner, 6 Dow Avenue, D, Pct. 18

ATTACHMENTS:

Type	Description
 Backup Material	Master Records of appointees

ELECTION WORKER'S MASTER RECORD

Date: 8-28-14

Check One: ☒ New Employee
☐ Change to Existing Employee

Vendor # _____ Position Inspector

Name John Flood Democrat _____

Address 62 Beverly Road Republican _____

Arlington Unenrolled ☒

Zip Code 02474 Precinct 11

Alpha/Last Name _____ Phone # 781-789-6719

Position Codes:	10 Warden	60 Deputy Clerk
	20 Deputy Warden	70 Teller
	30 Inspector	80 Substitute
	40 Deputy Inspector	90 Custodian
	50 Clerk	

ELECTION WORKER'S MASTER RECORD

Date: 8-28-14

Check One: ☒ New Employee
☐ Change to Existing Employee

Vendor # _____ Position RELIEF
Name Jill Lewis Democrat ☒
Address 37 Robbins Road Republican _____
Arlington Unenrolled _____
Zip Code 02476 Precinct 18
Alpha/Last Name _____ Phone # (781) 641-1066

Position Codes:	10 Warden	60 Deputy Clerk
	20 Deputy Warden	70 Teller
	30 Inspector	80 Substitute
	40 Deputy Inspector	90 Custodian
	50 Clerk	

DEMOCRAT

ELECTION WORKER'S MASTER RECORD

Date: 8/29/14

Check One: ☒ New Employee
☐ Change to Existing Employee

Vendor # _____ Position INSPECTOR
Name MARY SCOTT Democrat ☒
Address 89 DOW AVENUE Republican _____
_____ Unenrolled _____
Zip Code 02476 Precinct 8
Alpha/Last Name _____ Phone # 781-646-8718

Position Codes:

10 Warden
20 Deputy Warden
30 Inspector
40 Deputy Inspector
50 Clerk

60 Deputy Clerk
70 Teller
80 Substitute
90 Custodian

DEMOCRAT

ELECTION WORKER'S MASTER RECORD

Date: 9/3/14

Check One: ☒ New Employee
☐ Change to Existing Employee

Vendor # _____ Position Relief
Name Donna Smith Democrat ☒
Address 11 BRATTLE STREET #3 Republican _____
Unenrolled _____
Zip Code 02476 Precinct 16
Alpha/Last Name _____ Phone # 781-443-4137

Position Codes:	10 Warden	60 Deputy Clerk
	20 Deputy Warden	70 Teller
	30 Inspector	80 Substitute
	40 Deputy Inspector	90 Custodian
	50 Clerk	

ELECTION WORKER'S MASTER RECORD

Date: 8-28-14

Check One: ☒ New Employee
☐ Change to Existing Employee

Vendor # _____ Position RELIEF
Name BARBARA WAGNER Democrat ☒
Address 6 DOW AVE Republican _____
Bellevue Unenrolled _____
Zip Code 02476 Precinct 18
Alpha/Last Name _____ Phone # (781) 648-8228 (h)
(781) 929-1466 (c)

Position Codes:	10 Warden	60 Deputy Clerk
	20 Deputy Warden	70 Teller
	30 Inspector	80 Substitute
	40 Deputy Inspector	90 Custodian
	50 Clerk	



Town of Arlington, Massachusetts

Board of Youth Services

ATTACHMENTS:

Type

Description

Backup Material

Town Manager memorandum, Cole resume,
meeting notice



Town of Arlington
Office of the Town Manager

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us

MEMORANDUM

DATE: August 28, 2014

TO: Board Members

SUBJECT: Appointment to Board of Youth Services

This memo is to request the Board's approval of my appointment of Libby Cole, 23 Amsden Street, to the Board of Youth Services with a term expiration date of 6/30/2017.

A handwritten signature in cursive script that reads "Adam Chapdelaine".
Town Manager

Libby A. Cole

23 Amsden St.
Arlington, MA 02474

978-621-4926
libbyalannacole@gmail.com

Education

Simmons College, School of Management: Boston, MA <i>MBA with concentration in Organizational Leadership</i>	2014
Harvard University, Graduate School of Education: Cambridge, MA <i>EdM with concentration in Prevention Science and Practice</i>	2008
University of Vermont, College of Education and Social Services: Burlington, VT <i>BS in Social Work</i>	2004

Experience

Education Development Center: Waltham, MA <i>Lead Project Associate for global non-profit that develops, delivers, and evaluates innovative programs to address the world's urgent challenges in education, health, and economic development.</i>	2009-Current
<ul style="list-style-type: none">• Serve as deputy to project director and senior leadership for nationwide federal contract funded by Department of Health and Human Services aimed at preventing substance abuse and other behavioral health issues• Collaborate with administration to create and maintain fiscal plans and budgets for five-year \$60 million federal initiative• Supervise team of training and technical assistance providers that facilitate the implementation of innovative and effective prevention programs in 100 underserved high schools across the nation• Lead initiatives to improve operational effectiveness by establishing new protocols resulting in more efficient, streamlined work flows and processes• Manage million dollar grant initiative under tight deadline; organize and convene focus groups with cabinet members/senior leadership of state and community prevention programs resulting in white papers used to guide strategic direction of federal funder• Identify strength and weakness in training and technical assistance provider team and developed capacity building opportunities to build skills• Lead planning and implementation of multiple events with leading experts in prevention and public health from across the country; strategic and intentional about selecting the right people and using tact and diplomacy to bring them on board; cultivate relationships and partnerships with key leaders in the field• Represent funder and senior leadership at meetings and conferences, showcasing evidence-based and innovative processes and products that improve prevention outcomes• Plan and lead bi-monthly staff meetings aimed at enhancing communication, building staff capacity, and creating community and cohesion among 30 project staff	
Eagle Rock School and Professional Development Center: Estes Park, CO. <i>Health and Wellness Counselor for residential school serving at-risk youth from across the nation. Designed and implemented student and whole school support initiatives that promoted the social and emotional health of high school students preventing dropout and ensuring academic success.</i>	2008-2009
<ul style="list-style-type: none">• Provided individual counseling on highly sensitive and confidential issues through sophistication and skill to build trust and support, and collaborated with the school leadership team to manage crisis situations• Trained 30 school staff on the social and emotional barriers to learning, which built staff's capacity to more effectively meet the needs of students resulting in fewer classroom conflicts and more positive student-teacher relationships• Advocated for student needs by skillfully mediating and negotiating access to supports and services, which facilitated the development of strong partnerships between parents, mental health professionals, and school staff• Developed positive mentoring relationships by motivating and coaching students, improving their self-esteem and ability to make healthier life choices• Taught high school classes on health and wellness increasing knowledge and skills around healthy decision-making and achievable goal setting	

The English High School: Boston, MA

2007-2008

School Counselor at urban turnaround high school. Designed and implemented student support initiatives that promoted social and emotional health of high school students preventing dropout and ensuring academic success.

- Coached 20 teachers to successfully implement new advisory initiative that connected every student to one of 85 faculty and staff, and led to a substantial reduction in the dropout rate
- Facilitated support groups for students on violence prevention, conflict management, and youth identity and thereby increasing student conflict management skills and self esteem
- Facilitated one-on-one and group counseling sessions discussing community violence, grief and loss, youth identity
- Created and implemented program evaluation for dropout prevention programming to monitor implementation of initiative and monitor program success
- Designed, planned, and facilitated school-wide professional development workshops and trainings resulting in increased staff satisfaction and employee retention

EF Education: Cambridge, MA

2004-2007

Program Director for world's largest privately held education provider. Managed programs connecting American host families with international childcare providers and students from around the globe; managed team of 10 staff and 100 field based consultants to place and manage 1800 au pairs and host families in the tri-state region.

- Managed crisis situations and helped families manage stressful transitions regarding their childcare and other exchange program related challenges (homesickness, personality fit, etc.) resulting in greater program success and customer retention
- Mediated and provided pro-active conflict resolution to program participants over the phone while being sensitive to a variety of language and cultural barriers resulting in increased
- Determined team staffing needs; including interviewing, hiring, training and termination resulting in high performing successful teams
- Represented organization at international summit meetings with overseas staff improving global communication, collaboration, and implementing strategies for program improvement

Memberships & Volunteer Activities

- Proficient in Spanish and Swahili
- Member of Net Impact, American Public Health Association, and Certified Prevention Specialist (CPS)
- Instruct Therapeutic Wilderness Camp for Teens and JV Lacrosse Coach for sports-based character education initiative
- Public Allies Alumna nominated to represent AmeriCorps @ 2012 Opportunity Nation Summit/Capital Hill Delegation

OFFICE OF THE BOARD OF SELECTMEN

STEVEN M. BYRNE, CHAIR
JOSEPH A. CURRO, JR., VICE CHAIR
KEVIN F. GREELEY
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730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

August 22, 2014

Libby Cole
23 Amsden Street
Arlington, MA 02474

Re: Appointment: Board of Youth Services

Dear Ms. Cole:

As a matter of the standard appointment procedure, the Board of Selectmen requests that you attend a meeting of the Board of Selectmen at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, September 8th at 7:15 p.m.

It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Mary Ann or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script, reading "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Board of Youth Services

ATTACHMENTS:

Type

Description

Backup Material

Town Manager memorandum, Pedulla cover letter and resume, meeting notice



Town of Arlington
Office of the Town Manager

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us

MEMORANDUM

DATE: August 28, 2014
TO: Board Members
SUBJECT: Appointment to Board of Youth Services

This memo is to request the Board's approval of my appointment of Lisa Pedulla, 8 Old Colony Lane, to the Board of Youth Services with a term expiration date of 6/30/2017.


Town Manager

July 10, 2014

Town Manager's Office
730 Massachusetts Avenue
Arlington, MA 02476

To Whom It May Concern;

I am writing to express my interest in serving on the Board of Directors of Youth Services. My interest in this Board stems from its mission to assist in the prevention, treatment and control of problems relating to the children and youth of the Town.

As someone who has worked in Higher Education for the past eight year, I am well aware of the problems that face young adults who have not had the types of services that Arlington currently provides. I have respected the work of the Arlington Young Counseling Center for a number of years and have actively supported their fundraisers in the past.

Recently I had the opportunity to meet with the Board to discuss some ways that they can grow their fundraising efforts in the future and support the efforts of the organization. As a member of the Board I would like to have the opportunity to support these efforts in a more committed and ongoing manner.

Thank you for your consideration. I have attached my resume.

Sincerely,

Lisa Pedulla
(617)699-8133

Lisa Pedulla

8 Old Colony Lane Apt. 11 ♦ Arlington, MA 02476 ♦ (617) 699-8133 ♦ lpedulla@verizon.net

Profile

Motivated, personable, high energy professional fundraiser with work experience in non profit and for profit sectors, with over seven years of experience in Development as a Major and Leadership Gifts Officer. I have successfully solicited and secured four, five and six figure gifts and have been responsible for all aspects of the moves management process including identification of new prospects, qualification, cultivation, solicitation and stewardship. 20 years of experience in hospitality sales and marketing; successfully attained sales goals in bull and bear markets; developed and implemented budgets, marketing plans, sales action plans, and strategic management policies in role of senior management.

Skills Summary

- | | | |
|-----------------------|-------------------|-------------------|
| ♦ Prospect Management | ♦ Training(Sales, | ♦ Proficient with |
| ♦ Donor Relations | Management & | Fundraising |
| ♦ Special Events | Fundraising) | Software – Sales |
| ♦ Sales and Marketing | ♦ Volunteer | Force and |
| ♦ Proposal Writing | Management | Raisers Edge, |
| ♦ Public Speaking | ♦ Mentoring | PG Calc, Target |
| ♦ Report Preparation | | America |

Employment History

Northeastern University

February 2014-present

Development Officer College of Science

Responsible for identifying and building relationships with major gift prospects , develop strategies for cultivation and soliciting gifts at the \$100,000 and higher level. Manage a portfolio of approximately 150 prospects and donors. Create a comprehensive plan to solicit College of Science alumni for the Northeastern Fund (annual Fund). Work entails collaboration with Development professionals across the campus including corporate foundations, planned giving and annual fund.

Lasell College

2011-2014

Leadership Gift Officer - Responsible for identifying, qualifying, cultivating, soliciting and stewarding donors and prospects with the capacity to make annual leadership Lasell Fund gifts between \$1,000 and \$25,000+, additionally work to cultivate those donors toward transformational gifts to the institution. Managed a portfolio of approximately 250 board members, alumni, parents and other individual prospects. Provide assistance and coordination in developing plans and strategies for soliciting leadership-level gifts, major gifts and planned gifts. Developed a Leadership Gift Committee and Board of Overseers Task Force, created regional programming and volunteer opportunities for alumni, parents, and other constituents.

New England Conservatory, Boston, MA

2006- 2011

Senior Major Gift Officer -Five years of experience managing a portfolio of 240 planned and major gift prospects with capacity to make six to seven figure gifts. Actively contributed to a \$115 Million Capital Campaign, successfully solicited Annual Fund Leadership gifts \$1500 and greater , contributing to an overall goal exceeding \$3 million, closed five and six-figure major and planned gifts, and recruited new board members (trustees and overseers) with potential to make seven figure gifts to the Institution. I managed a volunteer committee which planned and implemented a successful annual event for the Conservatory's Preparatory School, raising over \$350,000 toward scholarships, and exceeded annual goals by as much as 35%. Created a Preparatory School Alumni Group comprised of individuals with capacity to make five to seven figure gifts.

Lisa Pedulla

8 Old Colony Lane Apt. 11 ♦ Arlington, MA 02476 ♦ (617) 699-8133 ♦ lpedulla@verizon.net

Warren Conference Center and Inn, Ashland, MA

2001- 2006

Sales and Marketing

Steady progression as a Sales Manager (2001-2003), Senior Sales Manager (2003-2004), Assistant Director of Sales (2004-2005) and Director of Sales (2005-2006) for a 54 room corporate retreat center with an annual Revenue goal of \$5 million. Where I consistently attained and exceeded sales goals. Managerial responsibilities included: creating individual and group sales goals, training sales managers, developing and implementing sales office operating procedures, and selective sell guidelines. Additional responsibilities: collaborating on budget plans, marketing plans, weekly and monthly forecasts and office reports, participation in regional sales cluster, development of regional client events, and task force activities.

Greater Merrimack Valley Convention and Visitors Bureau, Lowell, MA 2000 - 2001

Director of Sales for Conventions and Meetings

As Director of Sales for Conventions and Meetings, my work involved selling and detailing conventions, meetings, and events brought into the City of Lowell and the Merrimack Valley region. I developed meeting planner collateral, direct mail campaigns, and trade show themes to increase convention and meetings business for the region. Responsibilities included participation on a city convention services team, coordinating the efforts of 33 member hotels and all aspects of convention planning for groups with up to 8,000 participants.

Sage Hotels, Boston, MA

1999-2000

Assistant Director of Sales and Marketing

As the Assistant Director of Sales and Marketing for 3 Regional Hotel Properties in Boston and Cambridge, I was responsible for supervising junior sales staff members and securing business from corporate and association markets. In this capacity I worked closely with the Vice President of Sales and Marketing to implement sales strategies, develop, implement and attain revenue budgets and train and manage team members.

Fine Hotels Corporation, Brookline, MA

1992-1999

Director of Sales and Marketing

Director of Sales and Marketing for the 225 room Holiday Inn Brookline, a Greater Boston property with aggressive annual occupancy levels of 80% and \$10 million sales revenues. Marketing responsibilities included creation of hotel marketing and sales action plans, sales budgets and forecasts, advertising and direct mail campaigns. Additional responsibilities included: implementing guidelines for increasing sales revenues in all revenue generating departments in hotel. Regional responsibilities included acting as Interim Director for other corporate properties, working on a task force which created a companywide standard operating procedures manual and delivery of sales training programs, participating in corporate sales and trade show initiatives for thirteen hotels.

Education

Financial Planning, Certificate Program, Boston University, 2006

Master of Business Administration, University of Massachusetts at Boston, 1996

Master of Science in Hotel, Restaurant & Travel Administration, University of Massachusetts at Amherst, 1987

Bachelor of Arts in Economics, University of Massachusetts at Amherst, 1984

Lisa Pedulla

8 Old Colony Lane Apt. 11 ♦ Arlington, MA 02476 ♦ (617) 699-8133 ♦ lpedulla@verizon.net

Professional and Volunteer Affiliations

- Women in Development Greater Boston Chapter:
 - Member – 2008-present
 - Taught WID Institute Courses on Major Gift Solicitation for small organizations
- Financial Planning Association Member 2005- 2010
- Community Team Leader for political candidates local, regional, statewide and national campaigns, duties include:
 - Get Out The Vote (GOTV) Coordinator and Volunteer Coordinator– coordinated efforts of up to 500 volunteers, trained 42 volunteer leaders to establish structure for GOTV Efforts
 - As Fundraising Chair and Co-Chair successfully raised five figure contributions for local and state wide campaigns
- College Instructor with North Shore Community College and Newbury College taught courses in Management, Sales and Marketing and Leadership

OFFICE OF THE BOARD OF SELECTMEN

STEVEN M. BYRNE, CHAIR
JOSEPH A. CURRO, JR., VICE CHAIR
KEVIN F. GREELEY
DIANE M. MAHON
DANIEL J. DUNN



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

August 22, 2014

Lisa Pedulla
8 Old Colony Lane
Arlington, MA 02476

Re: Appointment: Board of Youth Services

Dear Ms. Pedulla :

As a matter of the standard appointment procedure, the Board of Selectmen requests that you attend a meeting of the Board of Selectmen at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, September 8th at 7:15 p.m.

It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Mary Ann or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script, reading "Marie A. Krepelka", followed by a horizontal line.

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Human Resources Board

ATTACHMENTS:

Type

Description

Backup Material

Town Manager memorandum, McKenzie cover letter and resume, meeting notice



Town of Arlington
Office of the Town Manager

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us

MEMORANDUM

DATE: August 28, 2014

TO: Board Members

SUBJECT: Appointment to Human Resources Board

This memo is to request the Board's approval of my appointment of Julie McKenzie, 26 Elmhurst Road, to the Human Resources Board with a term expiration date of 6/30/2017.


Town Manager

July 17, 2014

BY ELECTRONIC MAIL

Adam Chapdelaine
Town Manager's Office
730 Massachusetts Ave,
Arlington, MA 02476
townmanager@town.arlington.ma.us

Re: Human Resources Board Vacancy

Dear Mr. Chapdelaine:

I write to express my interest in the posted vacancy on the Town's Human Resources Board. I am a Partner at Rubin and Rudman LLP in Boston, where I have been practicing in the area of management-side labor and employment law for approximately 9 years. I have been an Arlington resident for about 8 years.

At Rubin and Rudman, my group is outside general counsel to several large public sector employers. My focus in the practice is labor and employment matters, representing these employers in all facets of public sector labor law as well as equal opportunity issues. I have a depth of experience in the area of reallocations and reclassifications both of bargaining unit and non-unit employees. I have litigated cases involving reallocations both from a discrimination and labor perspective. The union that represents my clients' classified employees has a detailed contractual process for reallocations and reclassifications. Over the years, I have been on the bargaining team that has crafted that procedure. I assist my clients through the proper process and counsel them on their decision-making in specific cases, especially in complicated and nuanced situations. For employees who are not represented by a union, I advise clients on the criteria and protocol for making those determinations under various policies. Furthermore, because almost all of my professional experience has been on behalf of public sector employers, I am sensitive to the statutory and regulatory schemes unique to public employment.

I am particularly interested in serving on the Human Resources Board because I would enjoy the opportunity to use my professional experience to benefit the Town. Before I had a child, I taught a regular yoga class through Arlington Community Education. Since I've stopped teaching, I have been seeking ways to continue to stay involved in the community, given my family and work commitments. The Human Resources Board seems like it would strike the right balance. I am willing provide professional references and would welcome an opportunity to discuss the Board position in more detail.

Thank you for your consideration.

Julie McKenzie
26 Elmhurst Road
Arlington, MA 02474
juliemarcal@gmail.com
781-296-3820

JULIE M. McKENZIE

26 Elmhurst Road, Arlington, MA 02474 • (781) 296-3820 • juliemarc@gmail.com

PROFESSIONAL EXPERIENCE

Rubin and Rudman LLP, Boston, MA

Partner: Labor & Employment, January 2014-present

Associate Attorney: Labor & Employment, September 2005-January 2014

Summer Associate: Labor & Employment, June 2004-August 2004

Represent multifaceted public sector clients in all phases of employment and labor disputes, compliance, internal investigations, federal and state agency investigations and adjudication, policy development and implementation, mediation and liability avoidance. Specific duties include: defending clients in labor arbitrations; crafting institutional policies; counseling executive-level employees on personnel strategy; drafting pleadings and legal memoranda; conducting management training; negotiating collective bargaining agreements; advising clients in dispute resolution, hiring, discipline, termination, performance management, discrimination, workplace accommodations. Defend clients in matters pending before the Massachusetts Department of Labor Relations, the National Labor Relations Board, the Massachusetts Commission Against Discrimination, the U.S. Department of Education Office of Civil Rights, the Massachusetts Department of Unemployment Assistance, arbitral forums, and state and federal courts.

National Labor Relations Board, Region 34, Hartford, CT

Legal Intern, September 2004-December 2004

Sole legal intern in busy regional office. Assignments included: investigating unfair labor practice charges; administering union certification elections; drafting charge dispositions; trial preparation.

Massachusetts Commission Against Discrimination, Boston, MA

Legal Intern, June 2003-August 2003

Direct responsibility over caseload of 24 pending employment discrimination cases. Drafted case disposition recommendations for the Commissioners; interviewed complainants; refereed discovery disputes.

BAR ADMISSIONS

Massachusetts, 2005

U.S. District Court, District of Massachusetts, 2007

EDUCATION

University of Connecticut School of Law, Hartford, CT

Juris Doctor, May 2005

G.P.A.: 3.32

Honors: Dean's Scholar

Activities: Harassment Policies Faculty Committee, Student Appointee; *Connecticut Public Interest Law Journal*, Associate Editor; Negotiation Clinic; Mediation Clinic

University of Michigan, Ann Arbor, MI

Bachelor of Arts in English, May 2002

G.P.A.: 3.53

Honors: University Honors; James B. Angell Scholar

OTHER EXPERIENCE/INTERESTS

Registered Yoga Teacher with the Yoga Alliance

Other interests include: road biking, distance running and skiing.

OFFICE OF THE BOARD OF SELECTMEN

STEVEN M. BYRNE, CHAIR
JOSEPH A. CURRO, JR., VICE CHAIR
KEVIN F. GREELEY
DIANE M. MAHON
DANIEL J. DUNN



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

August 22, 2014

Julie McKenzie
26 Elmhurst Road
Arlington, MA 02474

Re: Appointment: Human Resources Board

Dear Ms. McKenzie:

As a matter of the standard appointment procedure, the Board of Selectmen requests that you attend a meeting of the Board of Selectmen at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, September 8th at 7:15 p.m.

It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Mary Ann or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka
Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts


Request: Common Victualler License

Summary:

Formerly: Manna House

Reference Material to follow

ATTACHMENTS:

Type	Description
 Cover Memo	Woori application packet

LICENSE APPLICATION REPORT

Type of License: Common Victualler License

Name of Applicant: Hyun Jung Ra, Woorijip, Inc. d/ba Woori

Address: 9A-9B Medford St.

The following Departments have **no objections** to the issuance of said license:

- Police x
- Fire
- Health
- Building
- Planning

The following Departments have **no objections** but have made comments or conditions regarding the issuance of said license: (see attached)

- Police
- Fire x
- Health x
- Building x
- Planning x

The following Departments have **objections** to the issuance of said license:
(see attached)

- Police
- Fire
- Health
- Building
- Planning

ARLINGTON POLICE DEPARTMENT

Frederick Ryan
Chief of Police



POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900

Town of Arlington
MASSACHUSETTS 02474

August 14, 2014

On Thursday, August 14, 2014 at 12:15 PM, I called and spoke with Hyun Jung Ra regarding this application for a Common Victualler License for the Woori Restaurant, located at 9A Medford Street. Ms. Ra stated that the restaurant Mena House was formerly at this location and now is closed. Ms. Ra stated that she will be the new owner of this establishment "Woori" which she hopes to open in a few weeks. Ms. Ra stated that they will not be serving alcohol at this time but will be applying in the future.

I advised Ms. Ra that the Board of Selectmen may be conducting C.O.R.I and S.O.R.I checks during the application process.

Pending the checks conducted by the Board of Selectmen's Office, Arlington Police Dept. is not aware of any law enforcement or public safety reasons to object to the Common Victualler License for the Woori Restaurant.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Edward DeFrancisco".

Detective Edward DeFrancisco

"Proactive and Proud"

**BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Board of Selectmen by, September 3, 2014
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 9A Medford St.
Applicant's Name: Woorijip, Inc. Hyun Jung Ra, Owner/Manager
D/B/A: WOORI
Telephone: 781 859-8558
Department: Sent Interoffice Mail & E-mail Date: 8/12/14

MEETING DATE: 9/8/14

Inspected By:

Departments:

RE: COMMON VICTUALLER

Police
Fire
Board of Health
Building
Planning

Comments by each Division or Department:

The Office of the Board of Health has reviewed Woori's plans and has issued a letter of preliminary denial. The letter consists of a comprehensive list outlining reasons for denial and additional information needed to continue with the plan review process. This Office has instructed the applicant to work with a Certified Food Safety Professional or Registered Sanitarian to assist in the preparation of plans for re-submission. To date, this Office has not received any plans. Once plans are submitted, the Office will have thirty (30) days to review and issue a letter to approve or deny the plans.

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name: _____

Date: _____

**BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Board of Selectmen by, September 3, 2014
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 9A Medford St.
Applicant's Name: Woorijip, Inc. Hyun Jung Ra, Owner/Manager
D/B/A: WOORI
Telephone: 781 859-8558
Department: Sent Interoffice Mail & E-mail Date: 8/12/14

MEETING DATE: 9/8/14
RE: COMMON VICTUALLER

Police
Fire
Board of Health
Building
Planning

Building

All building changes need building permits.
All sign changes need approval and sign permit.
Window signs cannot exceed 25% of window or fines will be levied.
Certificate of Occupancy is needed - \$36.00 fee.
The Director of Inspectional Services has no objection to the issuance/renewal of this license.

Plumbing

The Inspector of Plumbing and Gasfitting has no objection to the issuance/renewal of this license.
All Plumbing and Gasfitting work requires that permits be obtained from this office for their respective trades by licensed contractors.

Electrical

The Inspector of Wires has no objection to the issuance/renewal of this license.
The applicant acknowledges that this is a conditional approval of the premises only and is not to be construed as approval by the Inspector of Wires of concealed electrical wiring. Any new wiring must conform to the Mass. Electrical Code. Notify the Inspector of Wires in accordance with Chapter 143, Section 3L.

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name: _____

Date: _____

BOARD OF SELECTMEN

TOWN OF ARLINGTON - INSPECTION REPORT

Report is due at the Office of the Board of Selectmen by September 3, 2014

ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 9A Medford Street

Applicant's Name: Woorijip, Inc. – Hyun Jung Ra, Owner /Manager

D/B/A: WOORI

Telephone: 781-859-8558

Department: Sent Interoffice Mail & E-mail

Date: 8⁹/12³/14

MEETING DATE: 9/8/14

Departments:

RE: PUBLIC ENTERTAINMENT APPLICATION

Police

Fire

Board of Health

Building, Wiring, and Plumbing

Planning: Ted Fields 9.3.2014

Comments by each Division or Department:

The business proposed for this site is a 28-seat restaurant selling Korean food for consumption on and off the premises in Arlington Center. There are no on-street parking and up to seven (?) off-street parking spaces for the business in the Russell Common Municipal Parking lot nearby. It is a medium-sized eatery serving the residential neighborhoods surrounding the Arlington Center business district (zone B3). It is an appropriate type of business for this setting. The Applicant proposes to change the menu from its current format, while still serving Korean style cuisine.

The Dept. of Planning and Community Development has no objection to the amendment of the Public Entertainment License as requested.

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name: _____

Date: _____

OFFICE OF THE BOARD OF SELECTMEN

730 Massachusetts Avenue

Town of Arlington

Massachusetts 02476-4908

(781) 316-3020

(781) 316-3029 fax

\$60.00 Filing Fee

APPLICATION

☒ COMMON VICTUALLER LICENSE

☐ FOOD VENDOR LICENSE (Take Out Only)

You must complete an application packet from the Board of Health Department located at 27 Maple St.

You must have the completed application reviewed by the Inspections Department located at 51 Grove St. before filing this application with this office

Location 9A Medford ST. Arlington MA
Name of Applicant Hyun Jung Ra
Corporate Name (if applicable) WOORLIIP, INC
D/B/A WOORI
Date August

I/We hereby agree to conform in all respects to the conditions governing such License as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen may establish. With the signing of this application, the applicant acknowledges that:

(A) it is understood that the Board is not required to grant the license.

(B) no work is to commence at the premises of the proposed location which is the subject matter of this application until the license is approved by the Board of Selectmen, and, furthermore, any work done is done at the applicant's risk, and

(C) in the event of a proposed sale of a business requiring a Common Victualler License, an application for a transfer of said license will be deemed to be an application for a new license (subject to the rules and regulations herein contained), and the owner of such business shall be required to file with the Board of Selectmen a thirty day notice of his intention to sell same before such application will be acted upon by the Selectmen.

(D) that the license is subject to revocation if the holder of the license does not comply with Town By-Laws or the Rules and Regulations of the Board.

Signature Name [Signature]

Signature Name _____

Phone: 781. 859. 8558 Email: rararahj@gmail.com

Note: (A) If a corporation, state full names and addresses of principal officers.

(B) If a co-partnership, information must be provided on each partner; if a corporation, information must be provided on corporate officer making application.

Name Hyun Jung Ra Name _____
Address 9A Medford St Address _____
City Arlington Zip 02474 City _____ Zip _____
DESCRIPTION OF APPLICANT DESCRIPTION OF APPLICANT
Born in the U.S., Yes _____ No ☒ Born in the U.S., Yes _____ No _____
Born Where Seoul (South) Korea Born Where _____
Date of Naturalization N/A Date of Naturalization _____
Male or Female Female Male or Female _____
Date of birth [REDACTED] Date of birth _____
Height 5 ft. in. Height _____ ft. in.
Weight 125 Weight _____
Complexion Brown Complexion _____
Hair Black Eyes Black Hair _____ Eyes _____
Mother's Name Sae Ro Ha Mother's Name _____
Father's Name Sung In Ra Father's Name _____
Wife's Maiden Name _____ Wife's Maiden Name _____
Photo 1 inch by 1 inch



The Establishment shall operate as:

☐ Sole Ownership ☐ Partnership ☐ Total Number of Partners ☐ Corporation Based in _____

(Once approved, please go to Clerk's Office for Business Certificate)

Corporate Information Required:

President Hyun Jung Ra
Secretary Hyun Jung Ra
Treasurer Hyun Jung Ra 422 Mass Ave. #4 Arlington MA 02474
Name Address Zip

INFORMATION RELATIVE TO APPLICATION

Breakfast

Yes No ☒

Lunch

Yes ☒ No

Dinner

Yes ☒ No

Do you own the property? Yes No ☒ Tenant At Will 1 Lease 5 years

Hours of Operation: (one period of five years)

Day Sunday Hours 5:00 - 10:00

Day Monday - Friday Hours 11:30 - 3:00 / 5:00 - 10:00

Day Saturday Hours 11:30 - 10:00

Floor Space 601.69 Sq. Ft. Seating Capacity (if any) 35

Parking Capacity (if any) ~~8~~ X spaces (Street Parking) Number of Employees 4

List Cooking Facilities (and implements)

Stove, oven, Grill, Microwave

Will a food scale be in use for sale of items to the public? Yes No ☒

Will catering services be provided by you? Yes ☒ No

A copy of the following items must be submitted with the application:

- ☒ 1. Layout Plan of Facility & Fixtures
- ☒ 2. Site Plan (obtained at Bldg. Dept., 51 Grove St.)
- ☒ 3. Outside Facade and Sign Plan (dimensions, color)
- ☒ 4. Menu
- ☒ 5. Maintenance Program

If the facilities are not yet completed, provide estimated cost of work to be done \$

FOR OFFICE USE ONLY

Scheduled Hearing when Application will be presented to Board of Selectmen for approval:

Date Time

Board Action: Approved Yes No

APPLICANT'S RESUME

Food Business Experience of Applicant

From _____	to _____
Employee _____	D/B/A _____
Sole Owner _____	Location _____
Partnership _____	Type Food _____
Corporation _____	Number of Employees _____

From _____	to _____
Employee _____	D/B/A _____
Sole Owner _____	Location _____
Partnership _____	Type Food _____
Corporation _____	Number of Employees _____

List any other information that you feel will assist in the review of this application.

From 2004 to 2008 Worked in Koreana Restaurant (in Cambridge) as
a waitress and manager. From 2008 to 2013 Worked in JP Seafood cafe
I had tried to develop my skills better for serving the customers and
managing. My family ran a restaurant business for 40 years in South Korea
and I also want to continue this great family business history
through my own business.

REFERENCES

Bank <u>Bank of America</u>	Type Account <u>Personal</u>	Business <input checked="" type="checkbox"/>
Address <u>655 Mass Ave</u>	Phone <u>602 432.1000</u>	
Account Number <u>[REDACTED]</u>	Contact _____	
Personal Reference <u>Kyung Ho Sohn</u>		
Address <u>12 Raymond St. Everett, MA</u>	Phone <u>617.777.4082</u>	
Prior Employer _____		
Address _____	Phone _____	
Number of years employed _____	From _____ To _____	
Contact _____	Position Held _____	
Other _____		

Name

Address

MASS
AVENUE

10

6642

A & P.T.D ETC

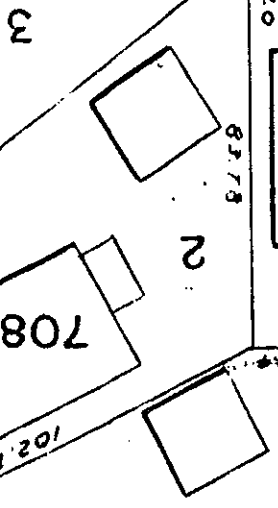
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PASSAGEWAY

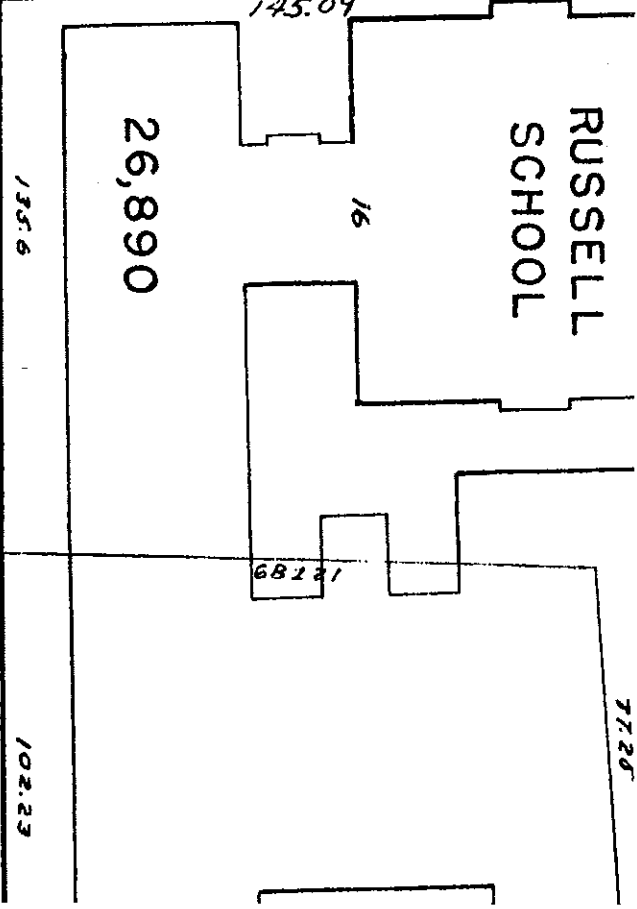
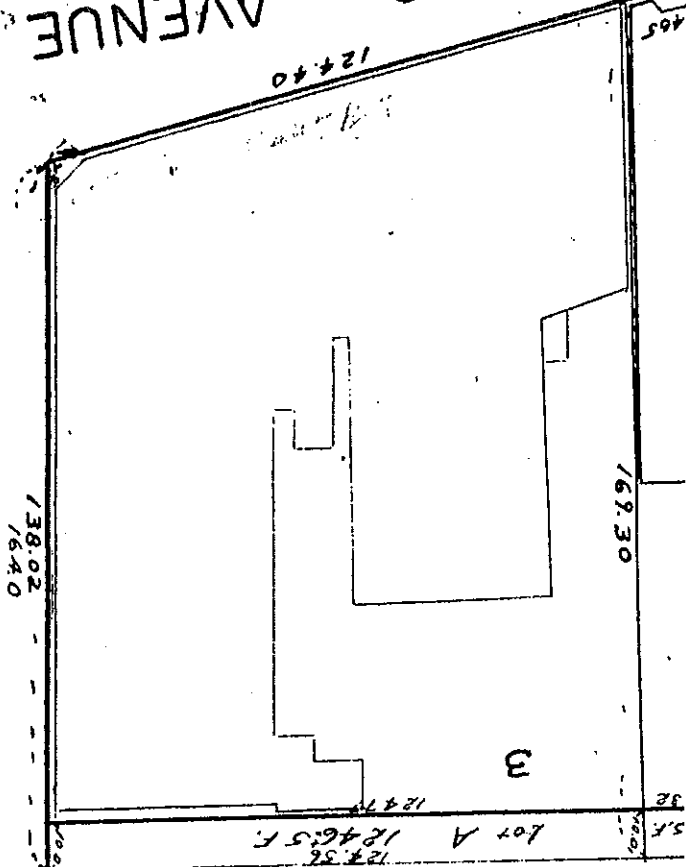
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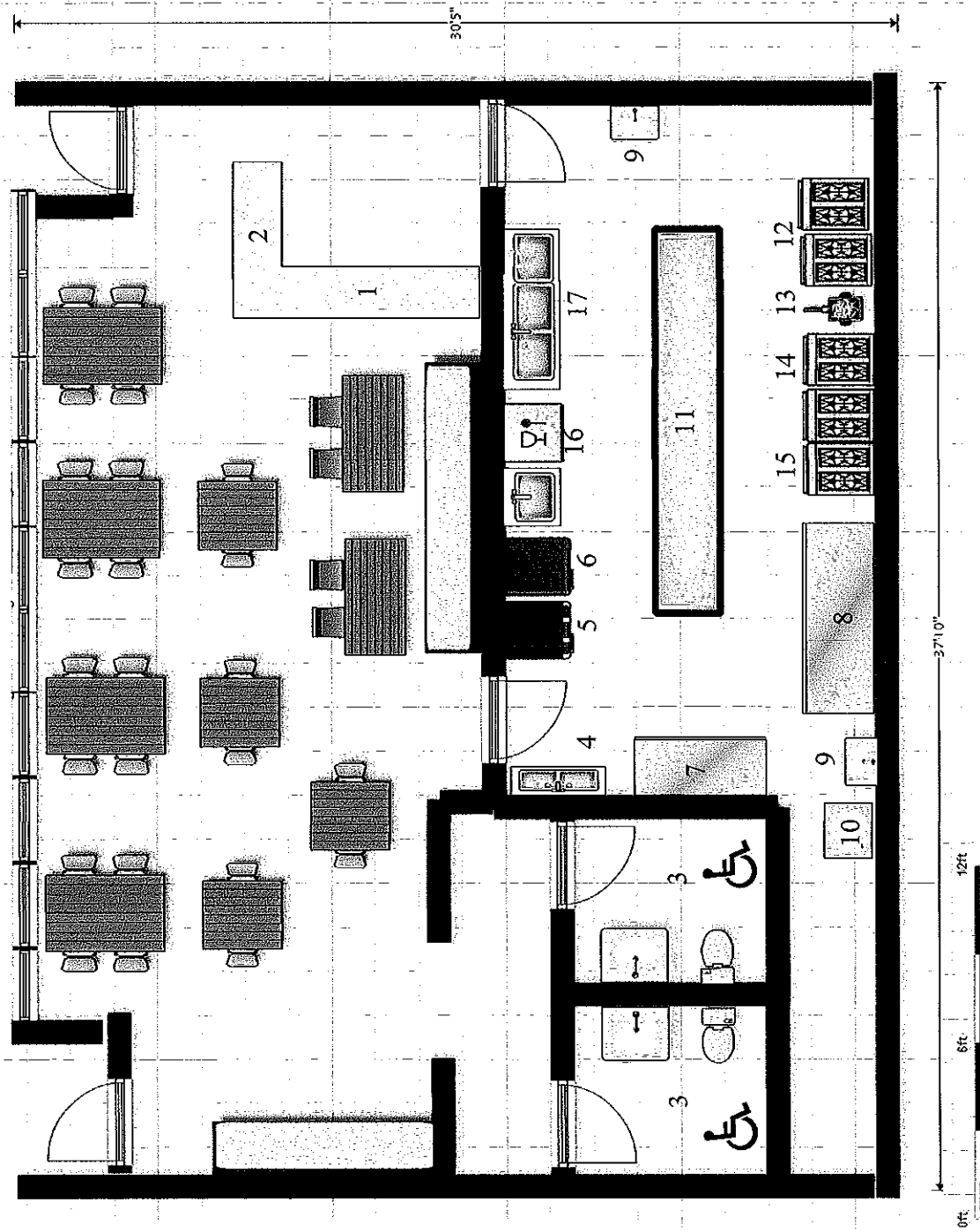
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3



MEDFORD



Floor Plan



1. Waitstaff Section
2. Cash Register
3. Bath Room
4. 2 Bay Sink(Veggies only)
5. Ice Mashine
6. Drinks Refrigirator
7. Refrigirator
8. Freezer
9. Hand Sink
10. Mob Sink
11. Prep Section
12. Gas Range
13. Fryer
14. Wok
15. Grill
16. Dishwasher
17. 3 Bay Sink

Dining Space : 601.69 Sq. ft
 15Sq. ft. per seat : 36 seats
 Approved 50 seats
 Provided 36 seats

Outside Facade and Sign Plan

BG Color : Navy Blue
Letter Color : White

38'



Maintenance program

Accu-chem(Commercial Detergents and Dishwasher machine)

800.341.6266

Royal Filter(Grease and Filter Cleaning)

978.835.4235

Watch all(Pest control)

877.650.7623

Plumbing

617.938.4178

Refuse Disposal Service. INC(Garbage)

508.877.1710

Drinks

Our special homemade drinks

Lemonade.....	3
Limeade.....	3
Cinnamon Punch.....	4
Korean style Cinnamon punch	
Ginger ale.....	4
Can Soda.....	2.5

Woo Ri

Korean Fusion Grill

Delivery Service in Arlington

5PM-9:45PM \$2.00 Delivery Charge

Phone 781-859-8558

9A Medford ST Arlington MA 02474

Open Hours

Lunch : 11AM - 3PM

Dinner : 5PM - 11PM

Before placing your order, please inform your server
if a person in your party has a food allergy

Tofu Steak Salad.....	8
Grilled Thin pork belly rolled tofu with mix vege	
Tofu Salad.....	6
Soft tofu with mix vege	
Avocado Salad.....	7
Grilled avocado with mix vege and special house sauce	
Chicken Salad.....	9
Grilled/Fried Chicken with mix vege and special sauce	
Salmon Salad.....	9
Grilled Salmon with mix vege and special house sauce	
House Salad(Spicy/Soy).....	5
Mix vege with house special sauce	

Side Dishes

Korean style side dishes

Kimchi.....	3
Traditional Korean spicy pickled cabbage	
White Kimchi.....	3
Traditional Korean pickled cabbage	
Cucumber Kimchi.....	3
Traditional Korean spicy pickled cucumber	
Radish Kimchi.....	3
Traditional Korean spicy pickled radish	
Seaweed Salad.....	4
Beansprout Salad.....	4
Spinach Salad.....	4
Steamed Tofu.....	4
Steamed mix Vegetables.....	4
Grilled mix Vegetables.....	4
Roasted Seaweed.....	3
White Rice.....	2
Brown Rice.....	2
Black Rice.....	2

Korean Grill

Comes with wraps and special house sauce

albi.....	20
additional Korean style marinated short rib	
algogi.....	18
additional Korean style marinated thin sliced sirloin	
ork Belly.....	18
lick sliced pork belly with sesame oil sauce on the side	
icy/Soy Pork.....	18
additional Korean style marinated thin sliced lean pork	
hicken.....	17
filled chicken breast	
icy/Soy Chicken.....	17
additional Korean style marinated chicken breast	
almon.....	17
filled filet salmon	
ellow Tail.....	17
filled filet Yellow tail	
lackerel.....	17
filled filet Mackerel	
el.....	18
filled marinated eel	
icy/Soy Squid.....	17
filled marinated squid with vege	
eafood.....	20
filled mix Seafood	
vegetable.....	16
filled mix Vegetable	
dditional Wraps.....	3

Please choose two sides to your meal

Kimchi, White kimchi, Cucumber Kimchi, Radish Kimchi, House Salad, Spinach Salad, Beansprout Salad, Steam tofu, Steam Vege, Grilled vege, White Rice, Brown Rice, Black Rice

Bibimbab

Various vegetables are served with

steamed rice, special house sauce on side	
Beef.....	15
Spicy/Soy Pork.....	15
Chicken.....	15
Salmon.....	15
Tofu(Steam or Fried).....	15
Seafood.....	16

Served cold or hot

Korean Stew

Comes with steamed rice

Kimchi Stew.....	15
Spicy pickled cabbage with pork or without pork	
Soybean paste Stew.....	15
Onion, zucchini, potato, scallion with beef, pork, seafood or only vegetable	
Soft Tofu Stew.....	15
Soft tofu with beef, pork, seafood or only vegetable	

KKass

<i>Comes with special salad and scoop of rice</i>	
Pork.....	15
Choice of cheese or kimchi	
Chicken.....	15
Choice of cheese or kimchi	
Tofu.....	15

Small Plates

Our special fusion small plates

Potato Ball.....	6
Deep fried homemade mashed potato	
Sweet x3 Potato.....	6
Very crispy sweet potato with sweet sauce sprinkle almond	
Crispy Rice Cake (Spicy/Soy).....	6
Crispy rice cake with sauce sprinkle almond	
Love Fries(Beef/Chicken/Seafood/Vege).....	8
Korean style fries	
Cheesy Dumpling.....	6
Spinach, onion, bacon coating with cheese	
S.S.F Crispy Dumpling.....	6
Spicy stir fry dumpling	
Saute Eggplant.....	6
Saute eggplant with Korean special sauce	
Beef Roll.....	8
Red pepper, asparagus, carrot wrapped beef with chilly soy sauce	
Fried Seaweed Roll.....	6
Potato noodle wrapped seaweed	
Radish Roll(Beef/Shrimp/Vege).....	8
Red pepper, asparagus, carrot, cucumber with choice wrapped radish	
Bulgogi Kimchi Slider.....	8
Thin slice beef/spicy pork and tomato lettuce	
Crispy mini Bulgogi Flat bread.....	8
Beef, onion, pepper, tomato with mozzarella cheese	
Skewer(Pork/Chicken/Seafood/Vege).....	5
Pan Fried platter.....	11
Korean style pan fried meat, fish, vege in egg batter	
Grilled Tomato.....	7
Melting Mozzarella cheese and crispy onion on top	
Grilled Asparagus.....	8
Grilled asparagus with balsamic vinegar sauce and cheese	



Town of Arlington, Massachusetts

Request: Common Victualler License

Summary:

Formerly: Pizza Mia

Reference Material to follow

ATTACHMENTS:

Type	Description
 Backup Material	Lisa's Family Pizzeria reference material

LICENSE APPLICATION REPORT

Type of License: Common Victualler License

Name of Applicant: Antonio J. Pereira d/b/a Lisa's Family Pizzeria

Address: 1345 Mass. Ave.

The following Departments have **no objections** to the issuance of said license:

- Police x
- Fire
- Health
- Building
- Planning

The following Departments have **no objections** but have made comments or conditions regarding the issuance of said license: (see attached)

- Police
- Fire x
- Health x
- Building x
- Planning x

The following Departments have **objections** to the issuance of said license:
(see attached)

- Police
- Fire
- Health
- Building
- Planning

**BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Board of Selectmen by, 9/3/14
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 1345 Mass. Ave.
Applicant's Name: Antonio J. Pereira
D/B/A: Lisa's Family Pizzeria
Telephone: 617 901-8149
Department: Sent Interoffice Mail & E-mail Date: 8/25/14

MEETING DATE: SEPTEMBER 8, 2014

Departments:

RE: COMMON VICTUALLER

Police
Fire
Board of Health
Building
Planning

Comments by each Division or Department:

MAINTAIN ALL EXISTING FIRE PROTECTION WITH MONITORING

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name: ANTONIO PEREIRA

Date: AUG 28 2014

**BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Board of Selectmen by, 9/3/14
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 1345 Mass. Ave.
Applicant's Name: Antonio J. Pereira
D/B/A: Lisa's Family Pizzeria
Telephone: 617 901-8149
Department: Sent Interoffice Mail & E-mail

Date: 8/25/14

MEETING DATE: SEPTEMBER 8, 2014

Departments:

RE: COMMON VICTUALLER

Police
Fire
Board of Health
Building
Planning

Comments by each Division or Department:

The Office of the Board of Health is currently reviewing the plans for this establishment. A conditional approval letter will be issued within the next 2 weeks. Once the establishment has complied with the conditions outlined in the conditional approval letter, one or more pre-operational inspections will be conducted prior to operation. Upon a successful pre-operational inspection, and upon submission of the annual permit application and associated fee, this Office will issue a Permit to Operate a Food Establishment.

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name: _____

Date: _____

**BOARD OF SELECTMEN
TOWN OF ARLINGTON - INSPECTION REPORT**

Report is due at the Office of the Board of Selectmen by, 9/3/14
ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 1345 Mass. Ave.
Applicant's Name: Antonio J. Pereira
D/B/A: Lisa's Family Pizzeria
Telephone: 617 901-8149
Department: Sent Interoffice Mail & E-mail

Date: 8/25/14

MEETING DATE: SEPTEMBER 8, 2014

RE: COMMON VICTUALLER

Police
Fire
Board of Health
Building
Planning

Building

All building changes need building permits.
All sign changes need approval and sign permit.
Window signs cannot exceed 25% of window or fines will be levied.
Certificate of Occupancy is needed - \$36.00 fee.
The Director of Inspectional Services has no objection to the issuance/renewal of this license.

Plumbing

The Inspector of Plumbing and Gasfitting has no objection to the issuance/renewal of this license.
All Plumbing and Gasfitting work requires that permits be obtained from this office for their respective trades by licensed contractors.

Electrical

The Inspector of Wires has no objection to the issuance/renewal of this license.
The applicant acknowledges that this is a conditional approval of the premises only and is not to be construed as approval by the Inspector of Wires of concealed electrical wiring. Any new wiring must conform to the Mass. Electrical Code. Notify the Inspector of Wires in accordance with Chapter 143, Section 3L.

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name: _____

Date: _____

BOARD OF SELECTMEN

TOWN OF ARLINGTON - INSPECTION REPORT

Report is due at the Office of the Board of Selectmen by, 9/3/14

ONE REPORT IS REQUIRED FROM EACH DEPARTMENT.

Location: 1345 Mass. Ave.

Applicant's Name: Antonio J. Pereira

D/B/A: Lisa's Family Pizzeria

Telephone: 617 901-8149

Department: Sent Interoffice Mail & E-mail

Date: 8/25²⁷/14

MEETING DATE: SEPTEMBER 8, 2014

Departments:

RE: COMMON VICTUALLER (amendment)

Police

Fire

Board of Health

Building

Planning: Ted Fields 8.27.2014

Comments by each Division or Department:

The business proposed for this site is a 750 square foot restaurant selling pizza and other types of Italian food for consumption on and off the premises. There is seating for 12 patrons with no assigned on-street parking and no off-street parking spaces. It is a small enterprise serving the residential neighborhoods surrounding the Arlington Heights business district (zone B3). It is an appropriate type of business for this setting.

The Dept. of Planning and Community Development has no objection to the amendment of the Common Victuallers License as requested.

I have received the above report and acknowledge said inspection. I fully understand that no work is to commence at the premises of the proposed location of which is the subject matter of this inspection report until the license is approved by the Board of Selectmen; furthermore, any work done is done at the applicant's risk.

Applicant's Name: _____

Date: _____

OFFICE OF THE BOARD OF SELECTMEN

730 Massachusetts Avenue

Town of Arlington

Massachusetts 02476-4908

(781) 316-3020

(781) 316-3029 fax

\$60.00 Filing Fee

APPLICATION

☒ COMMON VICTUALLER LICENSE

☐ FOOD VENDOR LICENSE (Take Out Only)

You must complete an application packet from the Board of Health Department located at 27 Maple St.

You must have the completed application reviewed by the Inspections Department located at 51 Grove St. before filing this application with this office

Location 1345 MASS AVE
Name of Applicant ANTONIO J PEREIRA
Corporate Name (if applicable) _____
D/B/A LISA'S FAMILY PIZZERIA
Date 8/19/14

I/We hereby agree to conform in all respects to the conditions governing such License as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen may establish. With the signing of this application, the applicant acknowledges that:

(A) it is understood that the Board is not required to grant the license.

(B) no work is to commence at the premises of the proposed location which is the subject matter of this application until the license is approved by the Board of Selectmen, and, furthermore, any work done is done at the applicant's risk, and

(C) in the event of a proposed sale of a business requiring a Common Victualler License, an application for a transfer of said license will be deemed to be an application for a new license (subject to the rules and regulations herein contained), and the owner of such business shall be required to file with the Board of Selectmen a thirty day notice of his intention to sell same before such application will be acted upon by the Selectmen.

(D) that the license is subject to revocation if the holder of the license does not comply with Town By-Laws or the Rules and Regulations of the Board.

Signature Name [Signature]

Signature Name _____

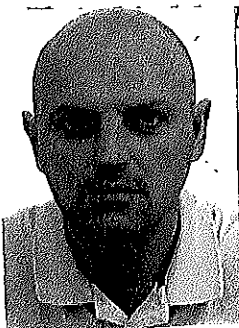
Phone: 617 901 8149 Email: LISAFAMILYPIZZERIA

© VERNON.NET

Note: (A) If a corporation, state full names and addresses of principal officers.

(B) If a co-partnership, information must be provided on each partner; if a corporation, information must be provided on corporate officer making application.

Name <u>ANTONIO S PEREIRA</u>	Name _____
Address <u>27 WAYTE ST</u>	Address _____
City <u>MAIDEN MA</u> Zip <u>02148</u>	City _____ Zip _____
DESCRIPTION OF APPLICANT	
Born in the U.S., Yes _____ No <input checked="" type="checkbox"/>	Born in the U.S., Yes _____ No _____
Born Where <u>PORTUGAL</u>	Born Where _____
Date of Naturalization <u>2000 1991</u>	Date of Naturalization _____
Male or Female <u>MALE</u>	Male or Female _____
Date of birth <u>[REDACTED]</u>	Date of birth _____
Height <u>6</u> ft. <u>1</u> in.	Height _____ ft. _____ in.
Weight <u>225</u>	Weight _____
Complexion <u>WHITE</u>	Complexion _____
Hair <u>BALD</u> Eyes <u>GREEN</u>	Hair _____ Eyes _____
Mother's Name <u>MARIA A PEREIRA</u>	Mother's Name _____
Father's Name <u>MANOEL B PEREIRA</u>	Father's Name _____
Wife's Maiden Name <u>MARIA F VILAS</u>	Wife's Maiden Name _____



The Establishment shall operate as:

☒ Sole Ownership ☐ Partnership ☐ Total Number of Partners ☐ Corporation Based in _____
(Once approved, please go to Clerk's Office for Business Certificate)

Corporate Information Required:

President _____
Secretary _____
Treasurer _____
Name Address Zip

INFORMATION RELATIVE TO APPLICATION

Breakfast

Yes ☐ No ☒

Lunch

Yes ☒ No ☐

Dinner

Yes ☒ No ☐

Do you own the property? Yes ☐ No ☒ Tenant At Will ☐ Lease ☒ 10 years

Hours of Operation:

Day SUN - WED Hours 10^{AM} - 9 PM

Day THURS - SAT Hours 10^{AM} - 10 PM

Day _____ Hours _____

Floor Space 750 Sq. Ft. Seating Capacity (if any) 612

Parking Capacity (if any) 0 spaces Number of Employees 3

List Cooking Facilities (and implements)

PIZZA OVEN - 4 BURNER STOVE 3 FT Grill - 12" Broiler

Will a food scale be in use for sale of items to the public? Yes ☐ No ☒

Will catering services be provided by you? Yes ☒ No ☐

A copy of the following items must be submitted with the application:

1. Layout Plan of Facility & Fixtures ☒
2. Site Plan (obtained at Bldg. Dept., 51 Grove St.) ☒
3. Outside Facade and Sign Plan (dimensions, color) ☒
4. Menu ☒
5. Maintenance Program ☒

If the facilities are not yet completed, provide estimated cost of work to be done \$ _____

FOR OFFICE USE ONLY

Scheduled Hearing when Application will be presented to Board of Selectmen for approval:

Date _____ Time _____

Board Action: Approved Yes ☐ No ☐

APPLICANT'S RESUME

Food Business Experience of Applicant

From 3/29/10 to Current
 Employee Myriad Pizza LLC D/B/A My Lissas Family Pizza
 Sole Owner ☒ Location Woburn MA
 Partnership _____ Type Food Pizza
 Corporation _____ Number of Employees 10

From _____ to _____
 Employee _____ D/B/A _____
 Sole Owner _____ Location _____
 Partnership _____ Type Food _____
 Corporation _____ Number of Employees _____

List any other information that you feel will assist in the review of this application.

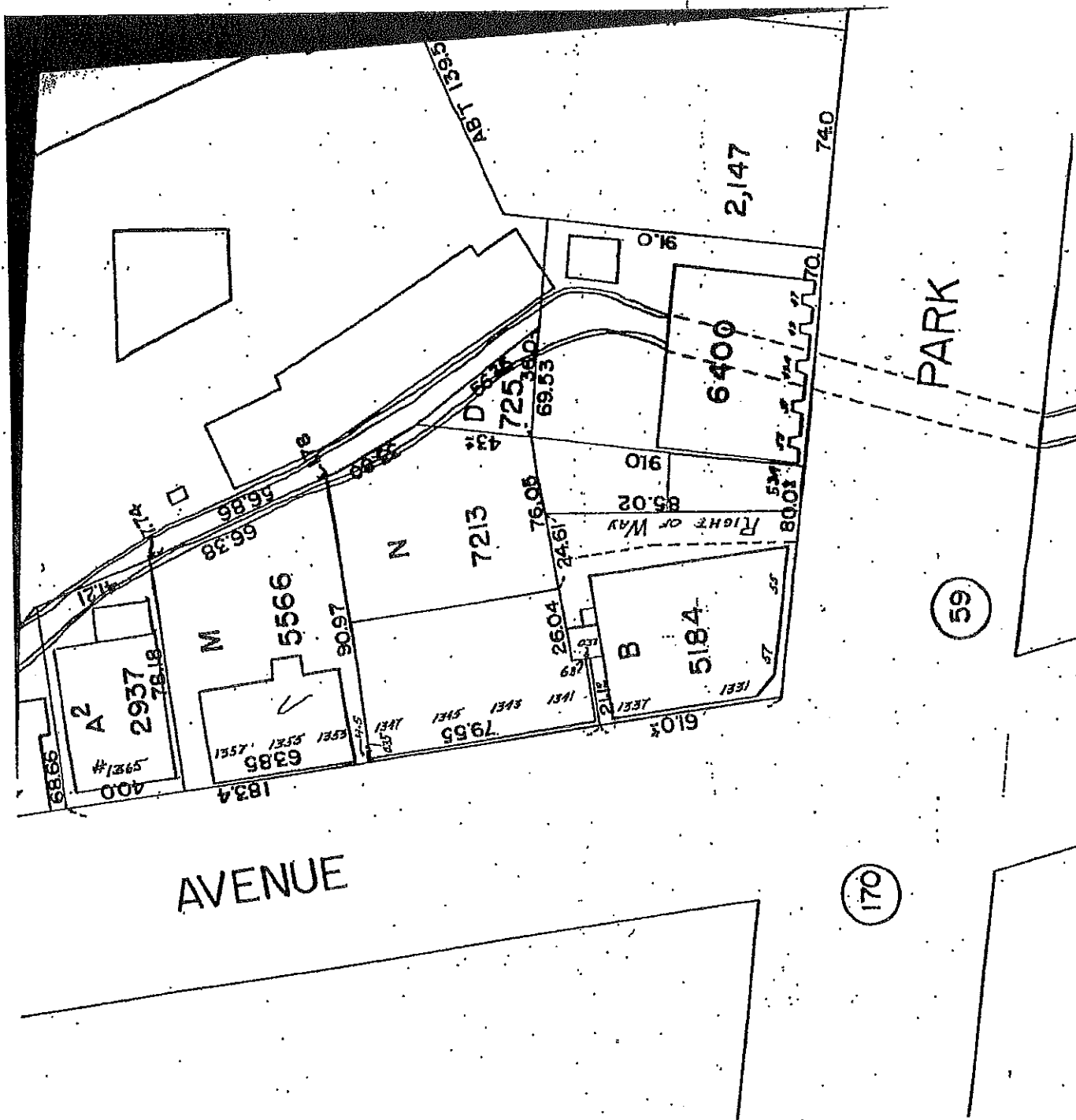
Currently own and operate 5 other pizza shops.
Woburn, Tenksbury, Wakefield, Melrose, Wilmington.

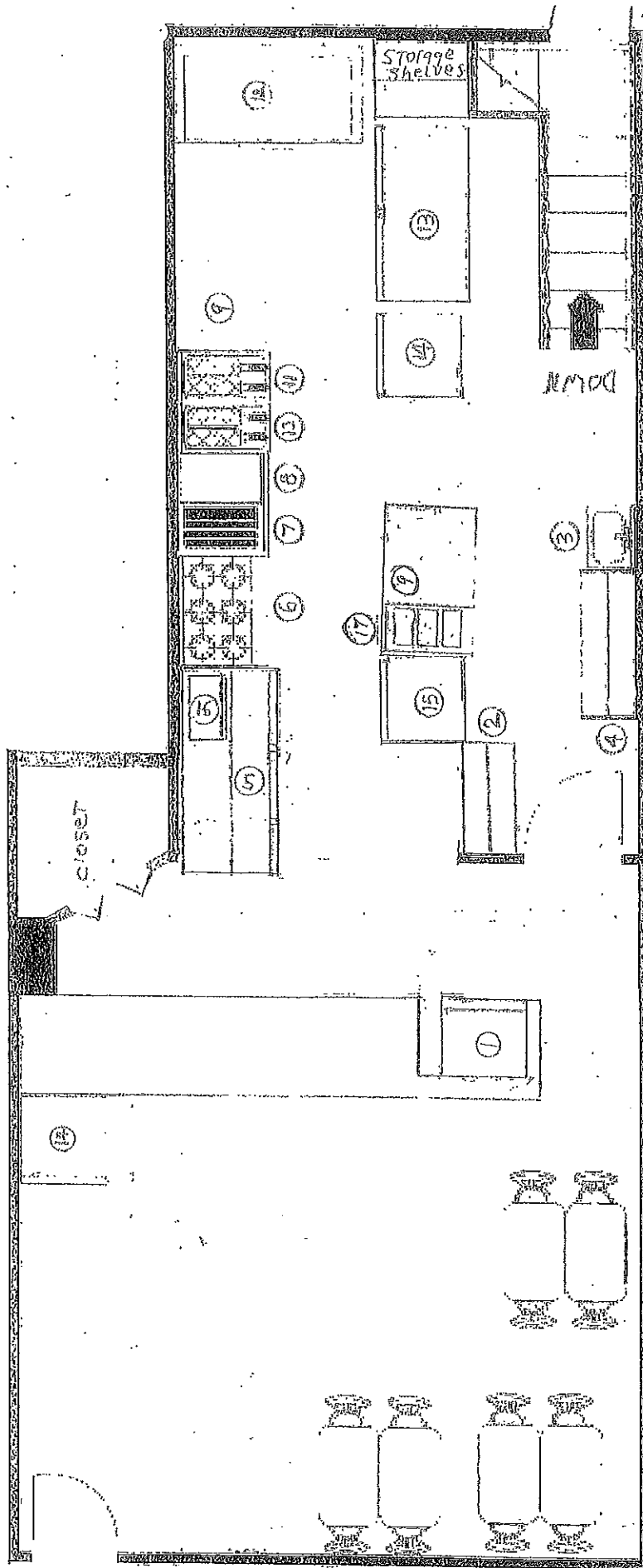
REFERENCES

Bank Northern Bank & Trust Type Account Personal ☒ Business ☒
 Address 82 Elm St Woburn Phone 781-569-1571
 Account Number [REDACTED] Contact JENSA SANTOS
 Personal Reference DAVID COHEN
 Address LYNNFIELD MA Phone 781-367-2319
 Prior Employer FINAGLE A BAGEL
 Address 27 Rowest Phone 617-737-0900
 Number of years employed 20 From 1990 To 2010
 Contact LARA TRUST Position Held CEO
 Other _____

Name

Address



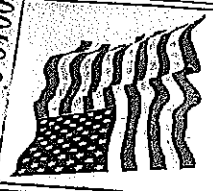


Lisa's Family Pizzeria
FIRST FLOOR PLAN

781-640-0100
Bill's House of PIZZA & MORE

NO
PARKING
BETWEEN
SIGNS

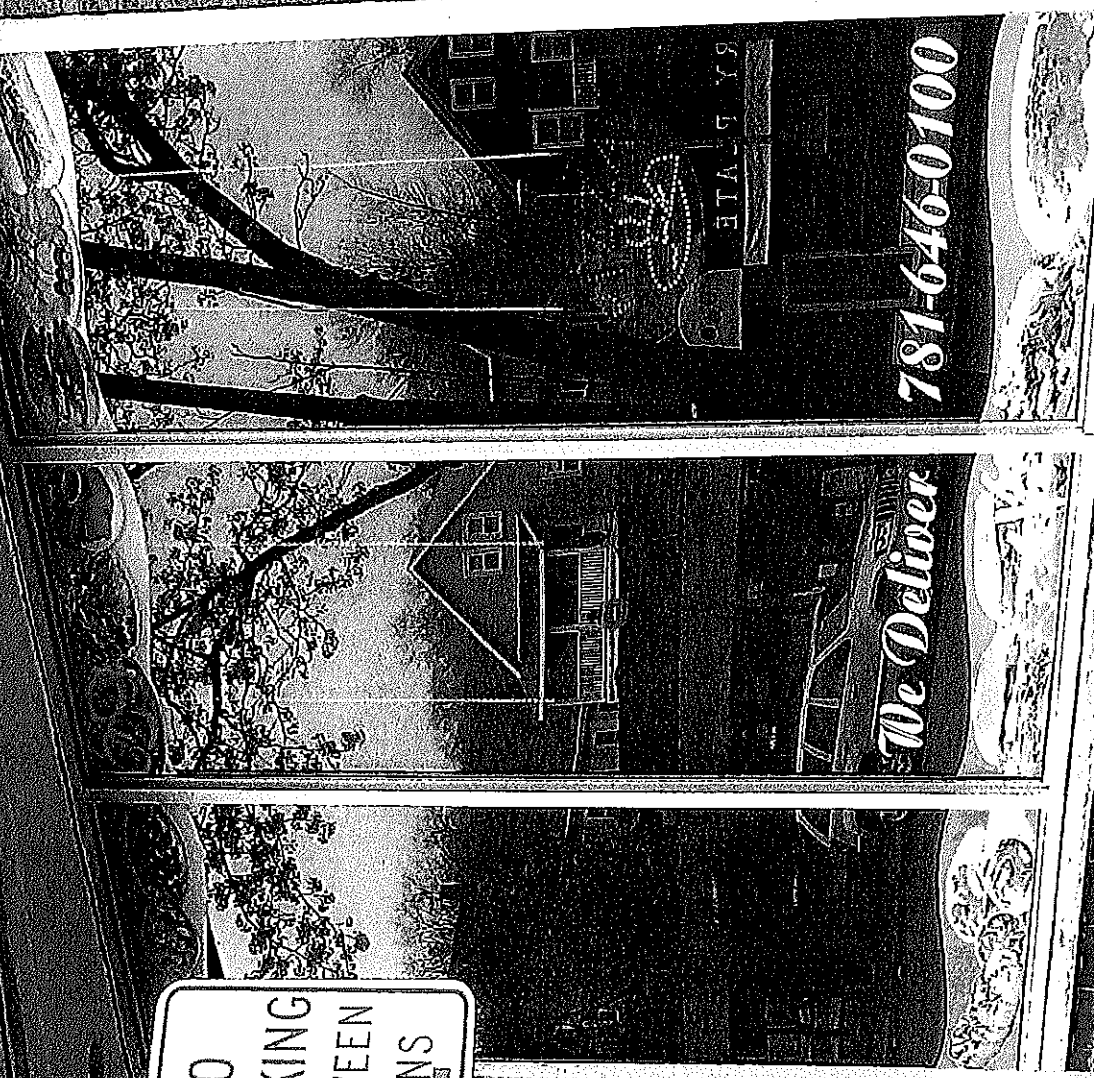
Bill's House of PIZZA & MORE
We Deliver
781-646-0100



WE DO
CATERING
&
PARTY

Bill's House of PIZZA & MORE
We Deliver
781-646-0100

OPEN



LISA'S Family Pizzeria

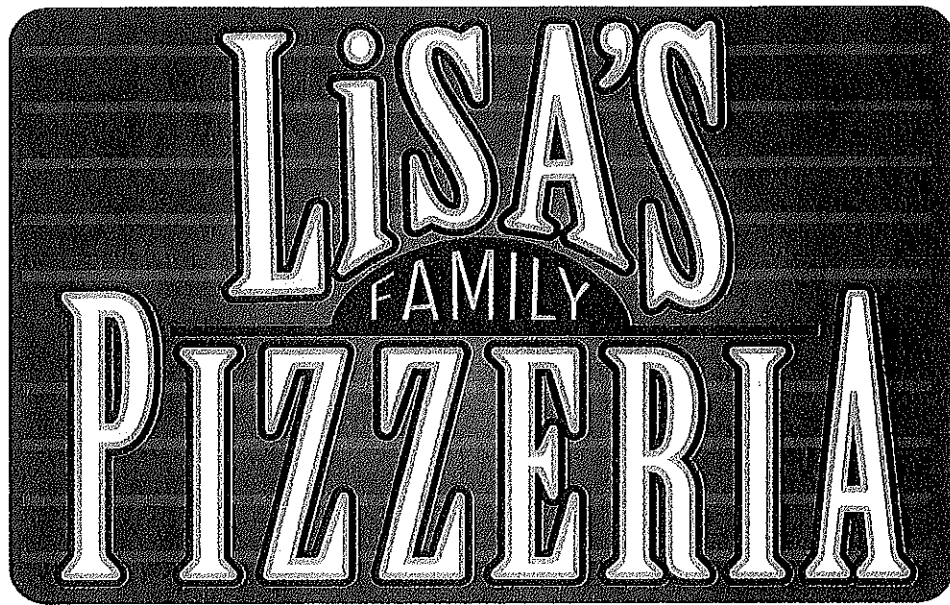
MAINTENANCE PROGRAM

1345 MASSACHUSETTS AVENUE
ARLINGTON, MA.

1. TO MAINTAIN INTERIOR OF PREMISES WITH TRASH CONTAINER, PLASTIC.
2. TO SWEEP CLEAN THE INTERIOR OF THE PREMISES, AS NEEDED.
3. TO SWEEP CLEAN THE SIDEWALKS BORDERING ON THE PREMISES, AS NEEDED
4. CLEAN THE KITCHEN EVERY EVENING AT CLOSING TIME.
5. TO PROVIDE RECEPTACLES FOR RUBBISH AND CANS WITHIN THE PREMISES AND EXTERIOR IF NECESSARY AND REQUIRED.
6. TO USE PLASTIC GLOVES FOR PREPARING SANDWICHES
7. TO PROVIDE HEAD COVERINGS WHILE PREPARING
8. TO COMPLY WITH BOARD OF HEALTH REQUIREMENTS

A handwritten signature, possibly reading 'AJP', enclosed within a large, loopy oval stroke.

ONLINE ORDERING:
www.lisasfamilypizzeria.com



AUTHENTIC ITALIAN THIN CRUST PIZZA

DELIVERY & PICK UP

\$8.00 Minimum • \$1.00 Delivery Charge

Store Hours: Sunday-Wednesday: 11am-9pm • Thursday-Saturday: 11am-10pm



**LET US CATER
YOUR NEXT EVENT**

DELIVERING TO: WOBURN, WILMINGTON, BURLINGTON, WINCHESTER, READING

Italian Thin Crust Pizza

All pizzas can be made with 10" gluten free or 14" whole wheat dough.

Any pizza can be made white (without tomato sauce) or red (without cheese)

	Reg 14"	Mega 19"	Half Pan Sicilian
Cheese	8.50	13.00	15.00
Extra Cheese	11.00	16.00	19.00
Bread Sticks	8.00	12.00	
Toppings Add	1.50	2.75	2.75

Toppings...

Cheeses: Feta, Fresh Mozzarella, Goat, Gorgonzola, Ricotta, Romano, Smoked Mozzarella

Meats: Bacon, Buffalo Chicken, Canadian Bacon, Grilled Chicken, Ham, Hamburger, Hot Ham,

Homemade Meatball, Hot Sausage, Italian Sweet Sausage, Pepperoni, Prosciutto, Salami, BBQ Chicken

Veggie: Artichoke Hearts, Basil, Black Olives, Broccoli, Caramelized Onions, Eggplant, Fresh Spinach, Garlic, Banana Peppers

Garlicky Green Olives, Green Peppers, Jalapenos, Kalamata Olives, Mushrooms, Onion, Roasted Red Peppers, Tomatoes, Pineapple

Thin Crust Specialty Pizza

All pizzas below are made with our in house pizza cheese and listed ingredients

PLEASE ORDER BY NUMBER

	Reg 14"	Mega 19"
1. Fresh Tomatoes, Basil, Garlic and Fresh Mozzarella	13.25	21.25
2. Fresh Spinach, Onion, Garlic, Fresh Mozzarella, Goat Cheese	14.75	23.50
3. The Works Pepperoni, sweet sausage, homemade meatball, peppers, onions, mushrooms	16.25	26.25
4. 6 Cheese Mozzarella, smoked mozzarella, feta, gorgonzola, romano, provolone	15.75	25.75
5. Hawaiian Pineapple, Canadian bacon and ham	13.25	21.25
6. Veggie Fresh spinach, broccoli, green peppers, onion, black olives, mushroom, tomatoes	16.25	26.25
7. Meat Lovers Grilled chicken, Italian sweet sausage, hot sausage, homemade meatball, pepperoni	16.25	26.25
8. Buffalo Chicken, Caramelized Onions, Gorgonzola	13.25	21.50
9. Chicken and Broccoli with Alfredo Sauce	13.25	18.25
10. Grilled Chicken, Roasted Red Peppers, Garlic	13.25	21.25
11. Margherita Tomatoes, basil, fresh mozzarella, parmesan	14.25	23.25
12. The Greek Tomatoes, fresh spinach, Kalamata olives, feta	14.50	23.75
13. Shrimp Scampi Olive oil, garlic, tomatoes, basil and parsley	14.25	23.25
14. Lisa's Favorite Grilled chicken, broccoli, garlicky green olives and smoked mozzarella	15.00	24.50
15. The Fireside Garlic, pepperoni, caramelized onions, roasted red peppers, sprinkled red chili pepper flakes, fresh jalapenos	15.50	26.25
16. BBQ Chicken Tomato sauce can be substituted with bbq sauce	11.00	16.25
17. The Unusual Bacon, pineapple, jalapenos	13.25	21.25
18. Chicken Fajita Grilled chicken, peppers, onions, jalapenos and salsa	16.25	24.00
19. 4 Cheese Ricotta, mozzarella, provolone, romano	14.50	23.50
20. Buffalo Chicken Tomato sauce can be substituted with buffalo sauce	11.00	16.25
21. Steak Bomb Steak, peppers, onions, mushrooms, salami	15.25	25.25
22. Steak Tip Onions and peppers	19.95	27.95
23. Fresh Spinach, Feta Cheese with Alfredo Sauce	12.25	18.25
24. Breaded Chicken Finger	11.00	15.25
25. NEW! Bacon Cheeseburger Bacon strips, hamburger, American and mozzarella	16.25	24.00
26. NEW! Hawaiian BBQ Chicken No sauce. Grilled chicken, Canadian bacon, bacon bits, pineapple and bbq sauce	13.25	21.25
27. NEW! Owners Delight Prosciutto, green peppers, sliced ham, roasted red peppers, fresh mozzarella	13.25	21.25
28. NEW! BLT Olive oil, minced garlic, spicy ranch dressing, mozzarella cheese, bacon strips, sliced tomatoes, sprinkle of romaine lettuce	14.50	23.75

Calzones

Cheese	9.00
Italian	12.00
Ham and Cheese	12.00
Buffalo Chicken With blue cheese	12.00
Steak and Cheese	12.00
Steak Bomb	13.00
Steak, peppers, onions, mushrooms, salami, cheese	
Chicken Parmesan	12.00
Chicken, marinara sauce, cheese	
Homemade Meatball	12.00
Homemade meatball, marinara sauce, cheese	
Veggies	12.00
Fresh spinach, green peppers, onions, mushrooms, broccoli, tomatoes, black olives, cheese	
Spinach Fresh spinach, feta or ricotta	12.00
4 Cheese	13.00
Ricotta, mozzarella, provolone, romano	
Chicken Broccoli	
with Alfredo Sauce	13.00
Or choose from any of the pizza toppings	
and make your own specialty calzone	
Toppings	add 2.25

Seafood Dinners

Served with 2 choices from:
fries, salad, coleslaw, rice or onion rings

Clams	13.95
Shrimp	12.95
Scallops	12.95
Haddock	11.95
Clam Strips	11.00
Fish and Chips With fries only	8.95
Combo Clams, scallops and shrimp	18.95
Lisa's Super Special	21.95
Clams, shrimp, scallops and haddock	
NEW! Surf n' Turf Steak tips and shrimp	13.95

Wings

8 pcs	6.50	20 pcs	14.00
14 pcs	10.50	30 pcs	19.75

Sauces: Honey Mustard, Buffalo, BBQ, Teriyaki

Breaded Chicken Fingers

Chicken Fingers	6.00	10.00
Buffalo Fingers	6.50	10.50



B' Ask Part G Any Occ



Salads

NEW! Spring Mix Salad	7.50
<i>Spring mix, pineapple tidbits, strawberries and grilled chicken</i>	
NEW! Arugula Salad	7.00
<i>Goat cheese, croutons, dried cranberries and cherry tomatoes</i>	
Caprese	7.00
<i>Romaine, fresh mozzarella, tomatoes, topped with fresh basil</i>	
Baby Spinach	7.00
<i>Artichoke hearts, roasted red peppers, Kalamata olives, bacon bits, feta</i>	
Garden	3.95 5.50
<i>Iceberg, tomatoes, green peppers, onions, carrots, cucumbers</i>	
Caesar	3.95 5.50
<i>Romaine, tomato, parmesan, croutons with caesar dressing</i>	
Greek	3.95 6.50
<i>Iceberg, carrots, Kalamata olives, green peppers, cucumbers, onions, pepperoncini, tomatoes, feta</i>	

Dressings: Honey Mustard, Creamy Italian, Italian, Blue Cheese, Ranch, Caesar, Greek, Balsamic Vinaigrette, Olive Oil & Vinegar, Lite Raspberry, Parmesan Peppercorn

Antipasto	7.50
<i>Iceberg, salami, mortadella, provolone, carrots, cucumbers, tomatoes, green peppers, onions</i>	
Tuna	7.50
<i>Iceberg, green peppers, tomatoes, onion, carrots, cucumbers</i>	
Buffalo Chicken	8.50
<i>Iceberg, green peppers, tomatoes, onion, carrots, cucumbers</i>	
Add to Any Salad...	
Marinated Grilled Chicken	2.50
Steak Tips	3.50
Shrimp (Fried or Broiled)	3.50
NEW! Hummus	2.50
Extra Dressing	0.85

Steak Subs

Steak and Cheese	6.25 7.25	Steak Mafia	8.50
<i>Peppers, onions, mushrooms, American cheese, salami</i>		<i>Provolone cheese, salami and Italian sauce</i>	
Steak Bomb	7.00 8.00	Steak Tip Mafia	9.50
<i>Peppers, onions, mushrooms, American cheese, salami</i>		<i>Provolone cheese, salami and Italian sauce</i>	
Steak Tips	7.50 8.50		

50¢ for Extra...Cheese, Peppers, Mushrooms or Onions

Cold Subs

Tomato Fresca	5.75 6.75	American	5.75 6.75
<i>Fresh mozzarella, tomato, herbs, olive oil and fresh basil</i>		<i>Ham, salami and American cheese</i>	
Ham	5.75 6.75	North Ender	6.25 7.00
<i>Fresh mozzarella, tomato, herbs, olive oil and fresh basil</i>		<i>Mortadella, salami, capicola, prosciutto and provolone</i>	
Tuna	5.75 6.75	Al Pacino	6.25 7.00
<i>Fresh mozzarella, tomato, herbs, olive oil and fresh basil</i>		<i>Prosciutto, fresh mozzarella, roasted peppers, tomatoes & seasoning</i>	
Roast Beef	5.75 6.75	Hot or Cold Veggie	5.75 6.75
<i>Fresh mozzarella, tomato, herbs, olive oil and fresh basil</i>		<i>Toppings to choose from: lettuce, tomatoes, onions, spinach, broccoli, mushrooms, jalapenos, carrots, cucumbers, green peppers</i>	
Turkey	5.75 6.75		
Chicken Salad	5.75 6.75		
Italian	5.75 6.75		
<i>Salami, capicola, mortadella and provolone cheese</i>			

Hot Subs

Homemade Meatball	5.75 6.75	Haddock	7.00 8.00
<i>With peppers and onions</i>		<i>Pastrami</i>	
Sausage	5.75 6.75	Chicken Finger	5.75 6.75
<i>With peppers and onions</i>		<i>Pastrami</i>	
Eggplant Parmesan	5.75 6.75	Pastrami	5.75 6.75
<i>With peppers and onions</i>		<i>Hamburger</i>	
Chicken Parmesan	5.75 6.75	<i>Cheeseburger</i>	
<i>With peppers and onions</i>		<i>Bacon Cheeseburger</i>	
Veal Parmesan	5.75 6.75	<i>BLT with mayo</i>	
<i>With peppers and onions</i>		<i>NEW! Chicken Cordon Bleu</i>	
BBQ Grilled Chicken Tips	5.75 6.75	<i>Chicken cutlet, ham, Swiss cheese and mayo</i>	
<i>With peppers and onions</i>		<i>NEW! Rueben</i>	
Marinated Grilled		<i>Pastrami, Swiss cheese and Russian dressing</i>	
Chicken Tips	5.75 6.75		
<i>With cheese, onions, peppers</i>			
Chicken Stir Fry	5.75 6.75		
<i>With cheese, onions, peppers</i>			
Buffalo Chicken Finger	5.75 6.75		
<i>Lettuce, tomato, bleu cheese</i>			
Mediterranean	6.50 7.50		
<i>Grilled chicken, tomatoes, feta, olive oil, herbs</i>			

Specialty Sandwiches

Super Beef	6.00
Junior Roast Beef	5.00
Super Pastrami	6.00
Haddock	6.00
Grilled Chicken	6.00
Buffalo Chicken	6.00
6oz. Burger	5.00
6oz. Cheeseburger	6.00
6oz. Bacon Cheeseburger	6.50
NEW! Rueben	6.50

Sandwiches

On white or wheat toast. • Add cheese for 50¢

1. Tuna	<i>Lettuce, tomato</i>	6.00
2. Turkey	<i>Lettuce, tomato, mayo</i>	6.00
3. Chicken Salad	<i>Lettuce, tomato</i>	6.00
4. BLT	<i>With mayo</i>	6.00
5. Ham	<i>Lettuce, tomato, mayo</i>	6.00
6. Grilled Chicken	<i>Lettuce, tomato, mayo</i>	6.00
7. Grilled Cheese		4.50

Super Clubs

On white or wheat bread, served with choice of Lisa's natural in house chips, fries or onion rings

1. Turkey	<i>Bacon, lettuce, tomatoes, mayo</i>	9.00	4. Grilled Chicken	9.00
2. BLT	<i>With mayo</i>	9.00	<i>Bacon, lettuce, tomatoes, mayo</i>	
3. Hamburger	<i>Bacon, lettuce, tomatoes, mayo</i>	9.00	5. Tuna	9.00
			<i>Bacon, cheese, lettuce, tomatoes, mayo</i>	
			6. Cheeseburger	10.00

CONSUMER ADVISORY WARNING FOR RAW FOODS IN COMPLIANCE WITH THE DEPARTMENT OF PUBLIC HEALTH,
WE ADVISE THAT EATING RAW OR UNDERCOOKED MEAT, POULTRY, OR SEAFOOD POSES A RISK TO YOUR HEALTH.
TO ALL OUR CUSTOMERS: BEFORE ORDERING PLEASE INFORM YOUR SERVER IF SOMEONE IN YOUR PARTY HAS A FOOD ALLERGY
ADD STATE MEAL TAX TO ALL PRICES • PRICES, ITEMS, & OFFERS ARE SUBJECT TO CHANGE WITHOUT NOTICE

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LISA'S FAMILY

PICK UP

Must mention coup
Coupon may no

Paninis on Ciabatta Bread

1. Turkey, Ham, Tomato, American Cheese, Mayo	7.95
2. Tomato Fresca <i>Fresh mozzarella, tomatoes, fresh basil, imported extra virgin olive oil, herbs, salt and pepper</i>	7.00
3. Tuna Melt <i>Tuna, American cheese</i>	7.95
4. Ham, American Cheese, Tomato, Honey Mustard	7.00
5. Turkey, Bacon, Mayo, Tomato, Swiss Cheese	7.50
6. Baby Spinach, Fresh Mozzarella, Tomatoes, Roasted Red Peppers, Oregano, Balsamic Vinegar	7.00
7. Our Homemade Meatballs	7.95
8. Grilled Chicken <i>Fresh mozzarella, tomatoes, fresh basil, imported extra virgin olive oil, herbs, salt and pepper</i>	9.50
9. NEW! Tomato Fresca with Prosciutto	7.95

Wraps White or Wheat

Chicken Caesar	7.50	Breaded Chicken Fingers	7.50
Greek Salad	6.50	<i>With lettuce, tomato and honey mustard</i>	
With Chicken	7.50	Mexican	7.50
Turkey Supreme	7.50	<i>Grilled chicken, grilled onion, pepper, salsa American cheese, jalapenos</i>	
<i>Russian dressing, cooked onions, cooked peppers, bacon and melted cheese</i>		Spinach Wrap	7.50
Steak Tips	8.00	<i>Baby spinach, fresh mozzarella, tomato, roasted peppers with balsamic vinegar</i>	
Veggie <i>Hot or Cold</i>	6.50	BLT Wrap <i>With mayo</i>	7.50
<i>Toppings to choose from: lettuce, tomatoes, onions, spinach, broccoli, mushrooms, jalapenos, carrots, cucumbers, green pepper</i>		NEW! Arugula Wrap	7.50
Buffalo Chicken <i>Lettuce, tomato, blue cheese</i>	7.50	<i>Goat cheese, croutons, dried cranberries, cherry tomatoes and choice of dressing</i>	
Chicken Stir Fry <i>With cheese, onions, peppers</i>	7.50	NEW! Hummus <i>With your choice of veggies</i>	6.95

Dinners

Served with 2 choices from: fries, salad, coleslaw, rice or onion rings

Steak Tips	11.50	Chicken Fingers	10.50
BBQ Steak Tips	11.50	Buffalo Fingers	10.50
Marinated Grilled Chicken	10.50	Chicken Wings	10.50
Combo Dinner <i>Wings and fingers</i>	10.50	Buffalo Wings	10.50
Chicken Stir Fry	10.50	Cheeseburger	10.50
BBQ Grilled Chicken	10.50		

Pasta

Spaghetti or Ziti	6.00	Homemade Lasagna 7 Layers	8.00
Add Meatball or Sausage	each 1.25	<i>Parmesan cheese, ricotta cheese, mozzarella cheese, marinara sauce, parsley, black pepper, salt and liquid egg</i>	
Baked Ziti	9.00	Chicken Broccoli Ziti	10.00
Add Meatball or Sausage	each 1.25	<i>With the choice of alfredo or wine sauce</i>	
Ravioli	6.00	Garlic Bread	3.00

Pasta dishes below are served with choice of ziti or spaghetti

Eggplant Parmesan	10.00	Chicken Piccata	10.00
Chicken Cutlet Parmesan	10.00	<i>With wine and lemon juice</i>	
Veal Cutlet Parmesan	10.00	Shrimp Scampi	11.00
Chicken Marsala	10.00	<i>Shrimp, garlic, olive oil, parsley, butter, white wine, lemon juice</i>	
<i>Diced chicken, chicken base, mushrooms, garlic, tarragon, olive oil, butter and marsala wine</i>		Lisa's Pasta Sampler	16.00
Chicken Cacciatore	10.00	<i>One homemade meatball, one sausage, chicken parmesan, lasagna, ravioli and ziti or spaghetti</i>	
<i>Diced chicken, oil, mushrooms, green peppers, crushed peppers, tarragon, marinara sauce, garlic and white wine</i>			

Side Orders

Clams	10.00	15.00	Onion Rings	3.50
Shrimp	10.00	15.00	Mozzarella Sticks	6.00 10.00
Scallops	10.00	15.00	Zucchini Sticks	7.50
Clam Strips	7.00	10.00	Pizza Roll	2.50
In House Natural Chips		3.50	Fried Mushrooms	7.50
Sweet Potato Fries		3.50	Fried Ravioli	7.50
Spicy French Fries		3.50	Jalapeno Poppers	7.50
NEW! Cheesy Fries		4.00	SOUPS...	
Add Bacon		0.75	Soup of the Day	12oz 3.95
Regular French Fries		3.50		

Kids Menu

Chicken Fingers and Fries	5.25	Cheeseburger and Fries	6.00
Spaghetti	3.50	Grilled Cheese and Fries	5.00
Ziti	3.50	Hot Dog on Bun with Fries	4.00

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U.S. POSTAGE
PAID
EDDM Retail

*****ECRWSS*****

Local
Postal Customer

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Town of Arlington, Massachusetts

Discussion: Across Lexington Program

ATTACHMENTS:

Type	Description
Backup Material	Request letter for Across Lexington
Backup Material	Project Summary



TOWN OF ARLINGTON

MASSACHUSETTS

CONSERVATION COMMISSION

August 22, 2014

Steven M. Byrne, Chair
Board of Selectmen
Town of Arlington
730 Massachusetts Avenue
Arlington, MA 02476

RE: Request by Across Lexington To Install Signs at Great Meadows and the Res.

Dear Chair Byrne and Members of the Select Board:

The Arlington Conservation Commission recently received a request from ACROSS Lexington¹ to include the existing trails in Arlington's Great Meadows and at Arlington Reservoir in its pedestrian trail network. This would involve installing "ACROSS Lexington in partnership with Arlington" trail markers on this Arlington-owned land in Lexington. In addition, signs will be added when the trail enters Arlington-owned land saying "Entering [Arlington's Great Meadows or Arlington Reservoir] Owned by the Town of Arlington". Enclosed is an image of the proposed trail marker(s).

Approximately 50 trail markers would be installed in Arlington's Great Meadows and about a half-dozen at the Reservoir.

The Arlington Conservation Commission is inclined to recommend to the Selectmen that it grant ACROSS Lexington's request in the spirit of inter-Town cooperation, especially since ACROSS Lexington has agreed to modify its signs to acknowledge the paths are on land owned by Arlington.

¹ ACROSS Lexington's website says "ACROSS Lexington (Accessing Conservation land, Recreation areas, Open space, Schools and Streets in Lexington) is a network of pedestrian and bicycle routes that links many parts of the Town of Lexington" and that it is a subcommittee of Lexington's Greenways Corridor Committee.
<http://www.lexingtonma.gov/selectmen/committee/acrosslexington.cfm>

However, we would like the Selectmen to ask the Town of Lexington in return for cooperation with respect to shared natural areas that residents of both Town's enjoy, namely, maintenance of the Arlington Res.

The Town of Arlington Conservation Commission has asked the Town of Lexington to contribute to the approximately annual \$20,000 cost to pay the private contractor to remove water chestnuts from the Res. While the Lexington Conservation Commission has been supportive of this request, others in Lexington government have not been, so Lexington, while it has cooperated with the weed harvesting operation, has not made any financial contribution to help Arlington defray the cost of the hiring the contractor with the specialized equipment needed to remove the water chestnuts.

Most of the weed harvesting operations have occurred in the approximately 10-acre northern third of the Res – which is mostly in Lexington and adjacent to Rindge Park and Busa Farm. This is because this area contained the highest quantities of the non-native water chestnut plant. Two Lexington storm drains also enter this section of the Reservoir adding nutrients to the water and aiding the invasive plant growth. Lexington residents utilize the trails around the Res and Lexington has a park adjacent to the Res. With its recent acquisition of Busa Farm, we would think that Lexington would be even more vested in maintaining the health of the Res.

Thank you for your consideration.

Very truly yours,



Nathaniel Stevens, Chair

Enclosures

cc: K. Mullins, Town of Lexington

Current sign



Rte: C

Proposal



in partnership with
ARLINGTON

www.acrosslexington.org

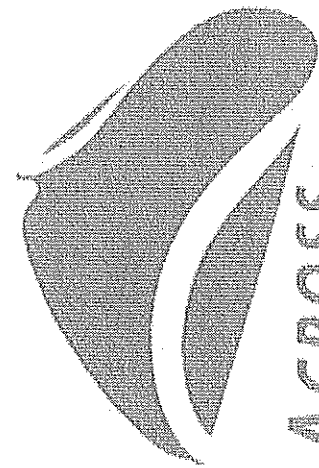
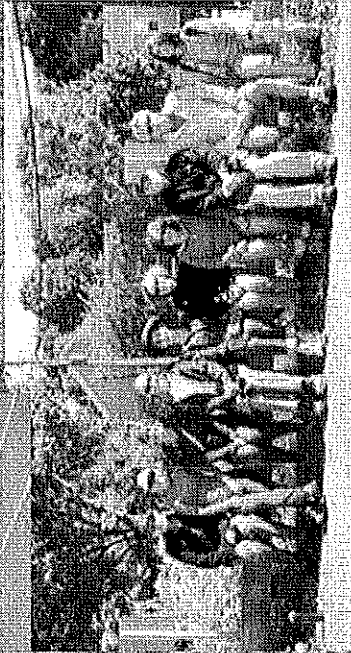
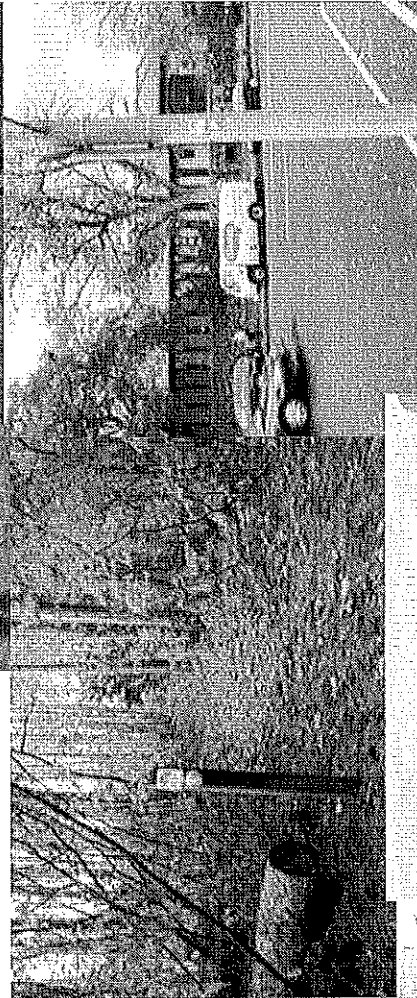
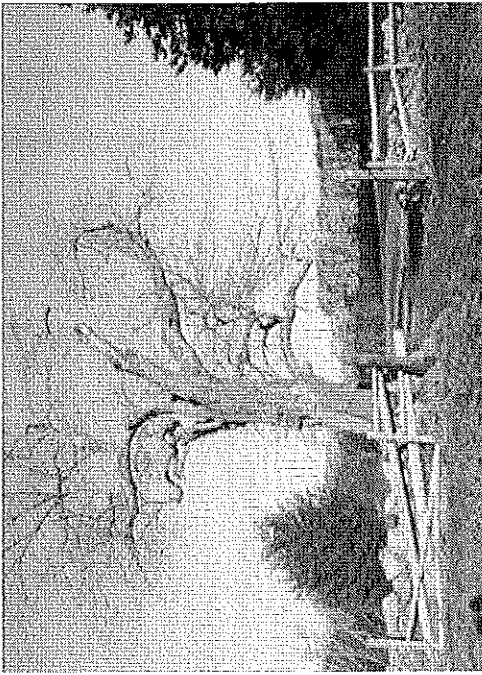
Rte: C

Proposal for
Joint Arlington &
Lexington Trail
Signage
May 1, 2014

Note- this is a prototype.
Final version with correct
typography & colors would be
done professionally

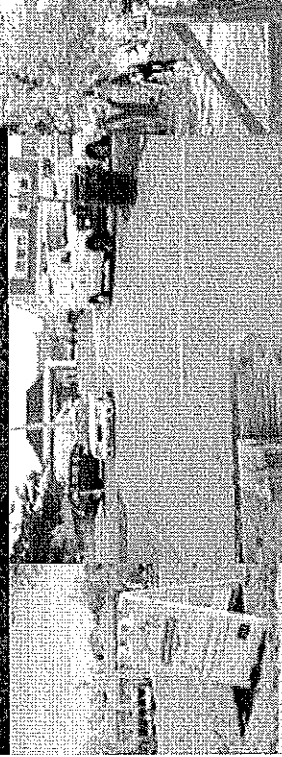
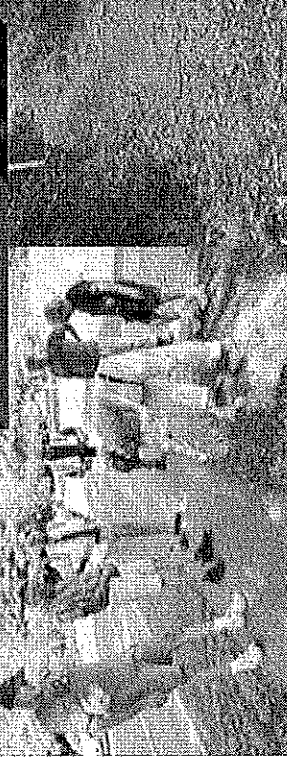
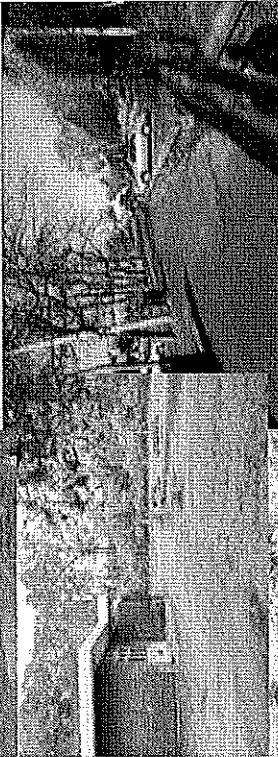
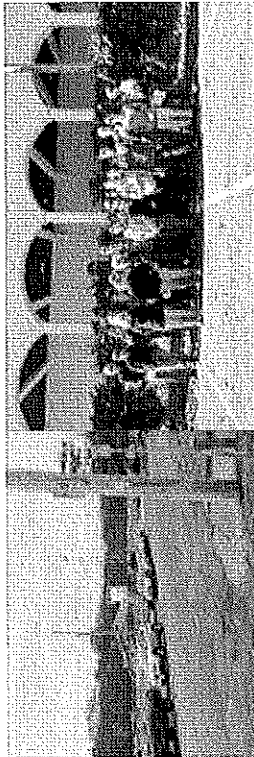
**Entering
Arlington
Reservoir
Owned by
the Town
of
Arlington**

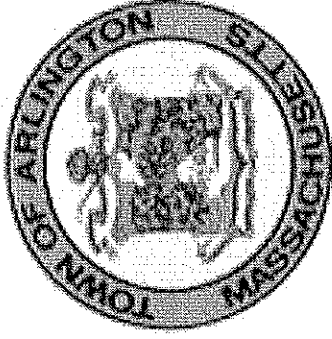
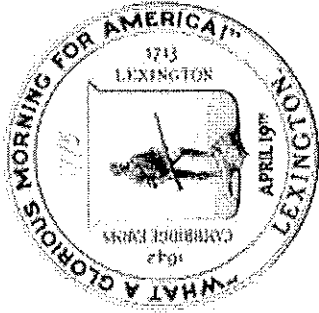
**Entering
Arlington's
Great
Meadows
Owned by
the Town
of
Arlington**



ACROSS LEXINGTON

WWW.ACROSSEXINGTON.ORG





ACROSS Lexington

Project Summary

Arlington/Lexington Partnership

March 27, 2014



ACROSS Lexington

Accessing Conservation land, Recreation areas, Open space,
Schools and Streets in Lexington

Our goal: plan and develop 40 miles of well marked routes in Lexington that **traverse** and **connect** conservation land, recreation areas, open space, schools and streets with Lexington center, other commercial areas, historic sites, trail systems in neighboring towns and other important locations

Why: provide Lexington residents and visitors with increased opportunities for walking, running, off-road biking with guided paths through Lexington lands that minimize on-street travel

An initiative of the Greenways Corridor Committee

Accessing Conservation Land, Recreation Areas, Open Space, Canals and Streets

STAINS AND STAINERS: 1960

Piled with -
 1000's of books and lower time books
 2000's of books - 1000's of books
 1000's of books - 1000's of books

U.S. DEPARTMENT OF AGRICULTURE

Route A
5.5 miles
10/15/12

Route C?!
9/2014
see separate
map

Route B
4.5 miles
10/28/13

0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 839 840 841 842 843 844 845 846 847 848 849 850 851 852 853 854 855 856 857 858 859 860 861 862 863 864 865 866 867 868 869 870 871 872 873 874 875 876 877 878 879 880 881 882 883 884 885 886 887 888 889 890 891 892 893 894 895 896 897 898 899 900 901 902 903 904 905 906 907 908 909 910 911 912 913 914 915 916 917 918 919 920 921 922 923 924 925 926 927 928 929 930 931 932 933 934 935 936 937 938 939 940 941 942 943 944 945 946 947 948 949 950 951 952 953 954 955 956 957 958 959 960 961 962 963 964 965 966 967 968 969 970 971 972 973 974 975 976 977 978 979 980 981 982 983 984 985 986 987 988 989 990 991 992 993 994 995 996 997 998 999 1000 1001 1002 1003 1004 1005 1006 1007 1008 1009 1010 1011 1012 1013 1014 1015 1016 1017 1018 1019 1020 1021 1022 1023 1024 1025 1026 1027 1028 1029 1030 1031 1032 1033 1034 1035 1036 1037 1038 1039 1040

11. *Explain the importance of the following factors in the development of a country's economy:*

Route A

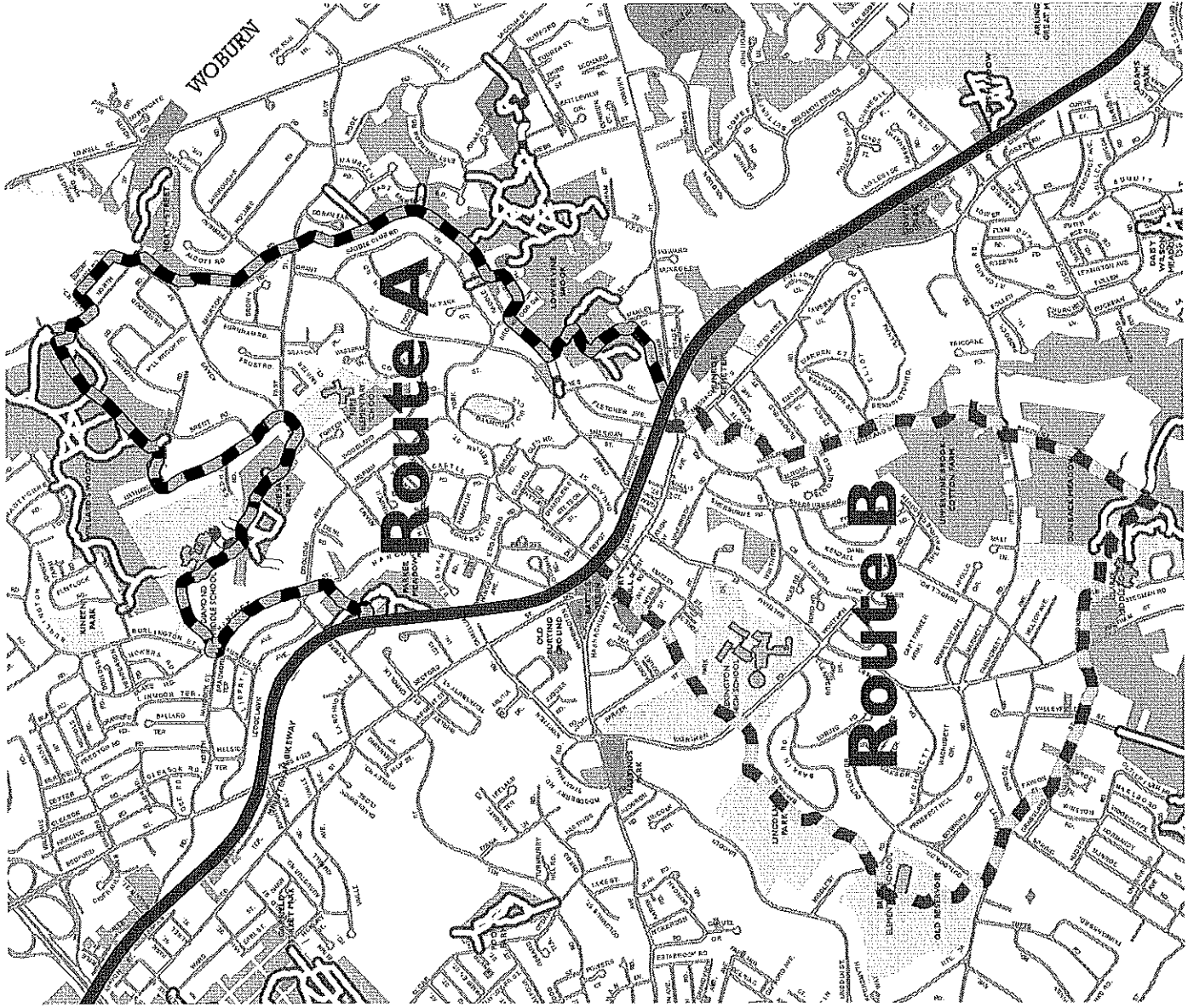
5.8 miles

Parker Meadow
Diamond & Fiske
Chiesa Farm
Willard's Woods
Lower Vinebrook
Bikeway

Route B

4.5 miles

LHS
Lincoln Park
Bridge
Old Reservoir
Clarke
Dunback Meadow
Cotton Farm
Mass Ave
Bikeway

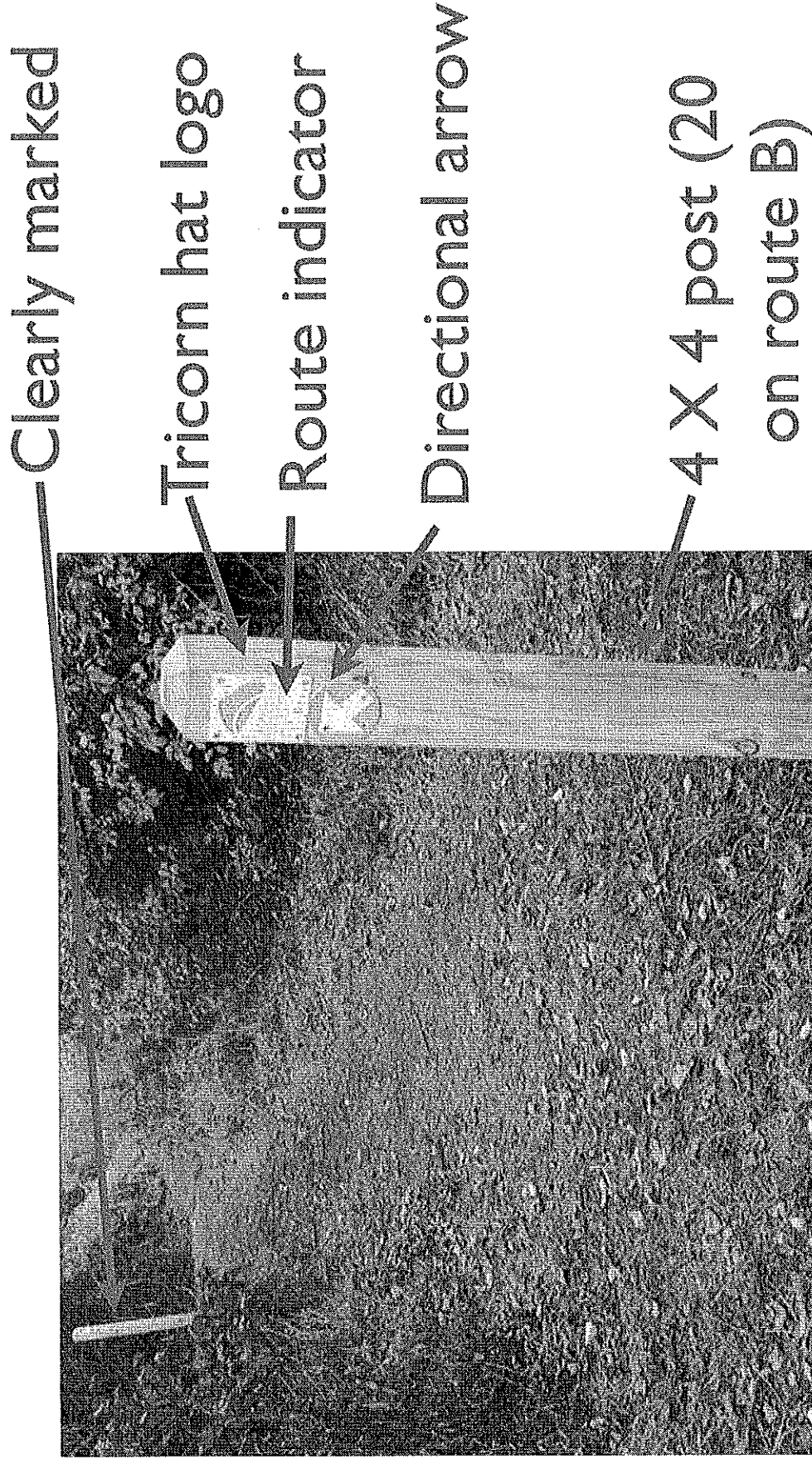




Route C Creation

- Review where route is in Arlington
- Reservoir
- Great Meadows
- Discussion of proposed route
- What approvals are needed?
- Signage plan
- Overall timing

Well Marked & Easy to Follow Routes



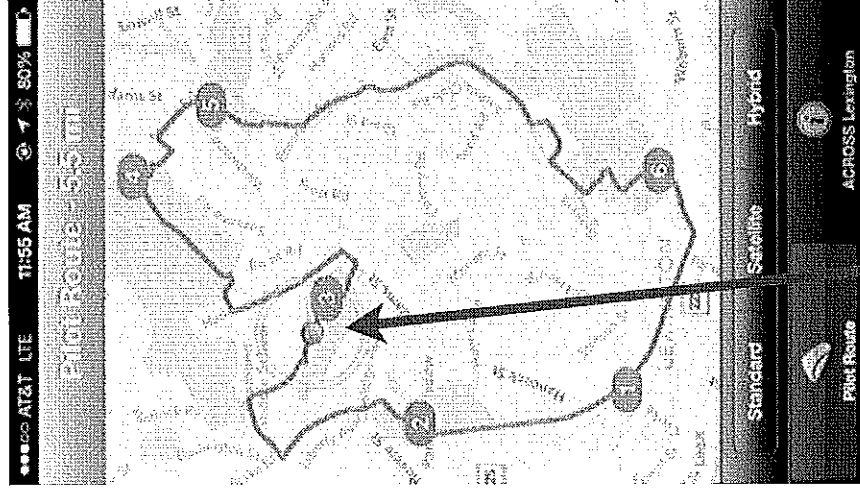
Well Marked & Easy to Follow Routes



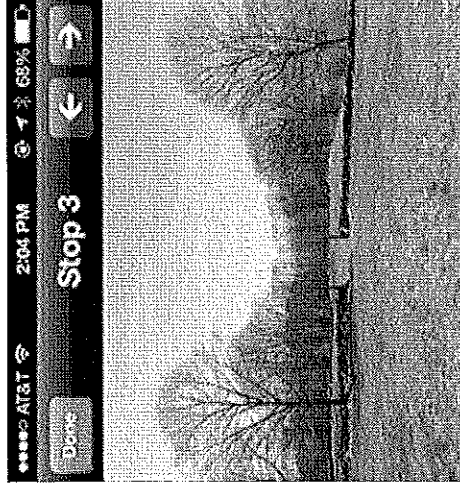
Bikeway
routes A & B

What is Next?

iPhone app



your location
at all times



Chiesa Farm

23 acres, 1 mile of trails

Chiesa Farm is one of Lexington's most scenic properties with an open, rolling field that is visible along Adams Street. A stone bench on the knoll in the field provides an opportunity to enjoy the view. The front field was previously used as a horse pasture but is now open to the public.



more history,
photos, video

Future

- Enhance iPhone app
- Kiosk- center & other
- Trail way finding in Conservation areas (shorter walks)
- Interpretive signage
- Informational signage
- Some maintenance
- **(Volunteer labor! Conservation Stewards)**
- Audio histories
- Map design/printing
- Promote system use, nature, health benefits

Benefits of a Walking, Biking and Transit Oriented Community

- Inactivity is an epidemic. Walking & biking, especially outside in nature have enormous **health** benefits
- People of **all** ages want to live where they can walk and bike to shops, schools, parks, trails, etc. Reduces congestion, creates cleaner air and improves **quality of life**
- **Economic** benefits arise as property values increase by being walking, biking and transit oriented



Town of Lexington Greenway Corridor Committee

PRESS RELEASE

TWO NEW ACROSS LEXINGTON ROUTES PROPOSED

AUGUST 28, 2014 – LEXINGTON, MA - Following the success of its first 2 routes, routes A and B, Lexington's Greenways Corridor Committee (GCC) proposes 2 new ACROSS Lexington routes, Routes C and D, for implementation this fall. In preparation, GCC will present routes C and D at a Conservation Commission meeting on September 8 for approval where the routes cross conservation land.

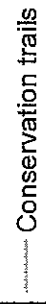
The GCC's ACROSS Lexington project — which stands for Accessing Conservation land, Recreation areas, Open space, Schools and Streets — aims to create more than 40 miles of well-marked routes that traverse and connect key areas around town. The new routes to be proposed — Routes C and D - would connect existing trails in the eastern part of Lexington. Route C traverses 2.53 miles and crosses Arlington's Great Meadow and the Arlington Reservoir. Route D traverses 3.43 miles and crosses Whipple Hill conservation area and the Lexington Community Farm. The new routes will utilize existing trails, town sidewalks and streets, and will not require the creation of new trails.

Two previously installed routes - Routes A and B - travel out from the center of Lexington, connecting the Minuteman Bikeway with conservation areas and other public open spaces. The 4.5 and 5.8 mile routes are marked with simple signage, and a brochure with the route map and points of interest is available on the GCC's website.

The public is invited to attend the Conservation Commission's meeting regarding Routes C and D, which will take place on Monday, September 8 at 6:30 pm in the Parker Room of the Town Office Building at 1625 Massachusetts Avenue in Lexington. Comments and questions can be submitted at the meeting or in advance to conservationcomm@lexingtonma.gov.

More information about ACROSS Lexington, as well as a map of the proposed Routes C and D, can be found at: <http://www.lexingtonma.gov/selectmen/committee/acrosslexington.cfm>.

ACROSS Lexington Proposed Routes





Town of Arlington, Massachusetts

Discussion: Selectmen's Handbook



Town of Arlington, Massachusetts

Request: One Space On Street Overnight Parking at 35 Wellington Street

ATTACHMENTS:

Type	Description
Backup Material	Inspections Summary Report
Backup Material	Fire Dept. Review and Recommendations
Backup Material	Police Dept. Review and Recommendations
Backup Material	Resident Request
Backup Material	Resident Meeting Notice

INSPECTIONS SUMMARY REPORT

Type of Request: One Space, On Street Overnight Parking Application

Name of Applicant: **Clara Gabriel**

Address: **35 Wellington Street**

The following Departments have **no objections** to the issuance of said license:

- Police _____
- Fire **X**

The following Departments have **objections** to the issuance of said license:
(see attached)

- Police **X**
- Fire _____

**Arlington Fire Department
Town of Arlington**

Fire Prevention Division

112 Mystic Street, Arlington, MA 02474
Phone: (781) 316- 3803 Fax: (781) 316-3919
Email: jbailey@town.arlington.ma.us

*James Bailey
Deputy Chief
Operations*

Memo to: Marie Krepelka

From: Deputy Chief James Bailey

Subject: On Street Overnight Parking, **35 Wellington St.**

Date: August 14, 2014

In regards to a request for on street overnight parking at **35 Wellington St.**, this Department has general safety concerns with the issuance of overnight parking permits. After reviewing the reason for this request, this department *does not object* to overnight parking at **35 Wellington St.**

ARLINGTON POLICE DEPARTMENT

CHIEF OF POLICE
Frederick Ryan



Town of Arlington
MASSACHUSETTS 02474

POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900
Facsimile 781-316-3919

MEMORANDUM

TO: Marie Krepelka
Board Administrator

FROM: Officer Corey P. Rateau
Traffic and Parking Unit

DATE: August 20, 2014

RE: Request: One Space, On-Street Overnight Parking at 35 Wellington Street

As requested, I looked into the petition by Ms. Clara Gabriel for one on-street overnight parking space at 35 Wellington Street. Upon review, the Traffic and Parking Unit **does not support** the issuance of this exemption.

It appears that Ms. Gabriel resides in a two-family property located at 33-35 Wellington Street. In her petition, she claims that there is no driveway available on the property. However, a site visit revealed that there is a driveway capable of accommodating at least two vehicles and possibly a third one if the fence is moved further back. There was also a vehicle covered with a tarp in the driveway utilizing one of these spaces at the time of the visit. It is unknown if this covered vehicle is actively registered or to whom it belongs. Current RMV records indicate that there are 3 actively vehicles registered at the property (one vehicle at #33 and two at #35, including what appears to be Ms. Gabriel's vehicle). A check with the Parking Clerk's Office shows that the second vehicle registered at #35 has purchased an overnight permit and parks at the Pond Lane municipal lot.

As investigated, there does not currently appear to be any exigent circumstances to grant this exemption. Ms. Gabriel stated that there is no driveway, yet there is one with ample parking available on the property capable of accommodating the number vehicles currently registered there. There is also parking available nearby in the Pond Lane lot. If Ms. Gabriel's claim is that the parking on the property is not available for use by her unit, then she purchased a vehicle after 7

"Proactive and Proud"

ARLINGTON POLICE DEPARTMENT

years of being fully aware that she had no off-street parking in an area with longstanding parking restrictions. Such an action in the past has not been a reason to grant an exemption.

Please see the following two photos for further information. The first is an online photo from 2011 showing two vehicles parked in the driveway at the property. The second was taken during a site visit on August 20, 2014 and shows the covered vehicle in the driveway.



"Proactive and Proud"

ARLINGTON POLICE DEPARTMENT

Please feel free to contact me if you have any questions or need further information.

CPR

Cc: Fred Ryan
Police Chief

Capt. Julie Flaherty
Support Services Commander

Lt. Paul Conroy
OIC, Traffic, Details and Licensing

Deputy James Bailey
AFD Operations

Adam Chapdelaine
Town Manager

"Proactive and Proud"

Clara Gabriel

35 Wellington Street, Arlington, MA 02476-6509
Cell: (857) 523-0321 Email: cpgabriel@gmail.com

August 11, 2014

Arlington Board of Selectmen
Marie A. Krepelka, Board Administrator
Town Hall, 2nd Floor
730 Massachusetts Avenue
Arlington, MA 02476

RE: Overnight Parking Waiver Request
Requested Board Meeting Date: September 8, 2014

Ms. Krepelka:

I have been an Arlington resident for a little over seven years now. I recently purchased a vehicle and would like an opportunity to come before the Board of Selectmen to request a waiver of the overnight parking ban for my address at 35 Wellington Street, as it does not have a driveway and I have no other parking options.

It is my understanding that the proper procedure for this request is to come before the Board and be heard at a meeting. The next scheduled meeting date I would be able to attend is Monday, September 8, 2014. As such, if I could be added to the agenda for that evening's meeting to discuss the Overnight Parking Exemption for 35 Wellington Street that would be wonderful. Please let me know if there is anything additional you need to process this request or anything I should bring with me to the meeting.

Thank you for your attention to this matter. Please feel free to contact me at the number or email listed above with any questions or concerns.

Very truly yours,

Clara P. Gabriel

August 22, 2014

Clara Gabriel
35 Wellington Street
Arlington, MA 02476

Dear Ms. Gabriel

The Board of Selectmen will be discussing your request for on street overnight parking at their meeting on Monday, September 8th in the Selectmen's Chambers, Town Hall, 2nd Floor. The meeting begins at 7:15 p.m. You or your representative is invited to be in attendance at this meeting.

Kindly call the office of the Board of Selectmen to confirm the date and time with either Mary Ann or Fran.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Discussion: Board and Town Manager Goals

ATTACHMENTS:

Type		Description
	Backup Material	Town Manager Document



**Town of Arlington
Office of the Town Manager**

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us
Website: www.arlingtonma.gov

To: Members of the Board of Selectmen

From: Adam Chapdelaine, Town Manager

RE: Board/Manager Goals Follow Up

Date: September 4, 2014

I am writing in follow up to our goal setting session which was held on June 28, 2014. For the Board's review, I have provided updated goals for both the Board of Selectmen and the Town Manager. Attached, you will find a red-line version (track changes) of the goals of the document, as well as an amended document without the red-line (track) changes.

At Monday's meeting, I would like to ask the Board to provide any follow up feedback that it has on the goals, and then based on that feedback, prepare the goals for adoption at the next Board meeting in September.

Please let me know if you have any questions in regard to this matter.

FY 2015-FY 2016 Board of Selectmen Goals

1) LONG RANGE FINANCIAL/STRATEGIC PLANNING & SUSTAINABILITY *

- a) Work with Long Range Planning Committee to update existing multi-year financial plan while also considering opportunities to reduce the Town's structural deficit in preparation for future multi-year financial plans
 - Deliverable – The Chair will provide an update to the Board of Selectmen following meetings of the Long Range Planning Committee
 - Deliverable – Work to inform the public about the projected timeline of future overrides and debt exclusions
- b) Continue pursuit of regionalization opportunities, remaining open to new opportunities as they present themselves
 - Deliverable – Follow up on agreed upon service areas discussed at the Regionalization Summit facilitated by the Metropolitan Area Planning Council. Follow up on these areas that currently include veterans' services animal control, technology, and transportation, and the expansion of mutual aid agreements.
- c) Work with legislators and other communities for a more equitable distribution of state resources
- d) Identify and communicate the Town's legislative priorities to the local delegation
 - a. Priorities to include working with utility companies to explore system upgrades and better coordination amongst varying utilities
 - b. Work to see that MassDOT's commitment to a successful East Arlington Mass. Ave. rebuild is maintained throughout the project
 - a.c. Continue to urge state leaders for a solution the Minuteman School Building issue that is led by the Commonwealth (DESE)
 - b. Work with the Utility Pole Committee to coordinate their efforts to manage unsafe and unsightly poles
- e) Work with the Budget and Revenue Taskforce Finance Committee, Capital Planning Committee, School Committee and the Town Manager to identify potential financial impacts of future building projects at the Ottoson, Stratton, Arlington High School and Minuteman Regional High School
- f) Review progress made regarding recently adopted water/sewer rate structure and billing plan

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2) CAPITAL PROJECTS AND MAINTENANCE

- a) School building projects – Thompson School Construction Project
 - Deliverable – Oversee the completion and opening of the Thompson School
- b) a) Public safety buildings – (Community Safety Building envelope – FY2013)
 - Deliverable – Work with Town Manager and PTBC to complete this phase of the project and review a post project analysis to be developed by the Town Manager and the PTBC
- c) b) Public safety buildings – (Central Fire Station – FY2014 & FY2015)
 - Deliverable – Begin design portion of renovation construction portion of project in and prepare project for bid in FY2015
- d) Rink – Work with legislative delegation to execute agreement to acquire ownership of rink
- e) c) Finalize Create an inventory of publicly owned parcels that identifies jurisdictional issues and establishes parcel boundaries and investigate inclusion of data within the Town's GIS database
 - Deliverable – Finalize and review Creation of parcel listing
- f) d) Work with newly created Facility Maintenance Committee and support its efforts of advising the Town Manager on building needs and budget constraints as they relate to town owned facilities
- e) Finalize Initiate process of determining proper future use of 1207 Massachusetts Avenue
- f) Monitor progress of the Stratton School Building Committee and provide support as appropriate
- g) Monitor the implementation of Mt. Pleasant Cemetery improvements as outlined within the capital plan

3) LONG RANGE COMMUNITY PLANNING, LAND USE, COMMUNITY DEVELOPMENT, AND TOURISM

a) Work with Town Manager and Director of Planning & Community Development on Master Plan and continue to promote participation throughout the process, as well as work with Vision 2020 to ensure that their mission and goals are aligned with the Master Plan

a) • *Deliverable – Review and consider the final Master Plan report*

b) Work with ATED to review the committee's priorities and help develop a sustainable model through which these priorities can be achieved, Community Stakeholders, and the Economic Development Officer to focus on economic development, business retention and tourism

b) c) *Work to support efforts focused on economic development, business retention and tourism through working with the Economic Development Planner*

• *Deliverable – Develop and implement a facade improvement program for business districts*

c) d) *Monitor the Work to implement strategy that will manage potential development of the Mugar property and conserve the wetlands contained therein*

d) *Continue to monitor the progress of the development of the Symmes property and work with neighborhood as project nears completion*

e) *Continue to work with the Arlington Commission on Arts and Culture to support promotional opportunities for arts and culture in Arlington* Facilitate Arts & Cultural initiatives and investigate means of promoting the mission of the Cultural Commission as prescribed by the Town's bylaws.

e) c) *Deliverable – Work with Cultural Commission on creating an inventory of existing public art in Arlington*

f) Work with the Cemetery Commission and ARB to explore cemetery expansion opportunities

g) Work with Town Manager and other stakeholders on identifying land for storm debris and snow storage

h) Communicate and coordinate with neighboring communities to identify issues that have regional impacts, the following included:

- Work with Cambridge, Somerville, and the MWRA to eliminate all CSO discharges into the Alewife Brook within the next 20 years. Uphold Town Meeting vote to restore Alewife Brook to Class B waterway
- Work with DCR and MassDOT on Alewife Greenway to protect the Town's interests and ensure that appropriate state agencies uphold their commitment to maintenance and vegetation management

4) TRANSPORTATION AND PARKING

a) *Continue to c* Communicate and work with residents, businesses and relevant agencies to move Mass. Ave. corridor project forward

b) *Review and act upon Arlington Center parking policy with a focus on enhancing customer service and increasing the vitality of the Arlington Center commercial district* Work towards development of comprehensive commercial district parking strategy

c) Review parking regulations in East Arlington while considering options for management of neighborhood parking and the relevant impacts of street cleaning schedules and commuter parking

d) *Continue working with the Route 128 Business Council on regional transportation opportunities and investigate increased cooperation with the Lexpress service* Advocate for sustained MBTA service levels, monitor upcoming changes to bus routes, and oversee the installation of bus shelters

e) Review, monitor and evaluate hackney licensing processes on an annual basis

f) Work with ABAC and TAC in regard to *promote and encourage* multimodal transportation *in Arlington and support corresponding infrastructure* improvements throughout Town

f) g) *Develop parking regulation strategy for Mt. Pleasant Cemetery*

5) PUBLIC COMMUNICATIONS AND CUSTOMER SERVICE

a) Continue exploring options for customer service enhancement including enhanced use of website and Request/Answer Center. *Particular focus on integration of public safety into automated/web services*

b) Receive quarterly reporting from the Request/Answer center with a focus on volume and response time. How long before request is acknowledged? *Also monitor long term unanswered requests*

c) Develop Selectmen's Policy Handbook and/or investigate what currently exists in a similar fashion

d) Work with Town Manager and Public Information Officer to investigate traditional and alternative means to enhance public communication

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- e) Continue to enhance accessibility and transparency of Board of Selectmen proceedings through the integration of technology
- f) Implement electronic packets for the Board of Selectmen

**Sustainability – “Sustainability is the ability of communities to consistently thrive over time as they make decisions to improve the community today without sacrificing the future” – Tad McGalliard, ICMA*

FY 20154-FY 20165 Town Manager Goals

1) FINANCIAL AND OPERATIONAL EFFICIENCY

- a) Work with Board of Selectmen and other Town officials to update and monitor the existing multi-year financial plan while researching and developing opportunities to reduce the Town’s structural deficit in preparation for future multi-year financial plans
 - *Deliverable – Prepare multi-year planning analysis for presentation to key stakeholder groups*
- b) Continue to evaluate current methods of delivering various services to ensure that the most productive, cost efficient method is used
- c) Continue to work with legislators and other communities for a more equitable distribution of state resources
- d) Continue to pursue grant funding and other revenue enhancing opportunities
- e) Continue to investigate regionalization initiatives that provide both financial incentives and service delivery improvement to Arlington residents.
 - *Deliverable – Follow up on areas that currently include veterans’ services, technology, transportation, and the expansion of mutual aid agreements agreed upon service areas discussed at the Regionalization Summit facilitated by the Metropolitan Area Planning Council. These areas include animal control, technology and transportation.*
- f) Investigate possibility of Innovation Award Program, to award employees who propose cost saving measures for their department
- g) Continue the progress that has been made in developing a performance management program through the grant awarded by the Collins Center
- h) Work with the Budget and Revenue Taskforce ~~Board of Selectmen and other Town officials~~ on identifying financial impacts of future building projects at the Ottoson, Stratton, Arlington High School and Minuteman Regional High School.
- i) Continue m~~Manag~~inge process of implementing new water and sewer rate structure along with changes to billing frequency

2) CAPITAL PROJECTS

- a) ~~Work with School Department on the Thompson School reconstruction process~~
 - ~~Deliverable – Oversee the completion and opening of the Thompson School~~
- b) ~~a) Manage Community Safety Building Repairs (FY 2013)~~
 - ~~Deliverable – Work with the PTBC to complete this phase of the project and develop a post project analysis with the PTBC for review by the Board of Selectmen~~
- c) ~~b) Manage Central Fire Station Design (FY 2014) and Construction (FY 2015)~~
 - ~~Deliverable – Complete building project on schedule and on budget design of building and prepare project to go out to bid in FY 2015~~
- d) ~~Oversee the completion of conversion of streetlights from High Pressure Sodium to LED~~
 - ~~Deliverable – Complete building project on schedule and on budget~~
- e) ~~With major Rink upgrades completed, finalize transfer of ownership to Town from Commonwealth~~
- f) ~~c) Develop an inventory of publicly owned parcels that identifies jurisdictional issues and parcel boundaries~~
 - ~~Deliverable – Create inventory Finalize creation of inventory and provide to the Board of Selectmen for review~~
- g) ~~d) Complete conversion of fire alarm systems to wireless~~
- e) ~~Work with newly created Facility Maintenance Committee on maintenance budgeting for the Town owned buildings~~
- f) ~~Monitor progress of the Stratton School Building Committee and provide support as appropriate~~
- g) ~~Work with the Board of Selectmen to determine the future use of the property located at 1207 Massachusetts Avenue~~
- h) ~~Work with the Director of Public Works to manage the implementation of Mt. Pleasant Cemetery improvements as outlined within the capital plan~~
- h)

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3) PLANNING, LAND USE, COMMUNITY DEVELOPMENT AND TRANSPORTATION

- a) Work with the Board of Selectman, Redevelopment Board, and Planning and Community Development Department to continue the progress to date on the Master Planning process
- a) Continue to wWork with Selectmen regarding comprehensive commercial district parking study
 - ~~Deliverable – Provide Board of Selectmen with Arlington Center Parking proposal for their action Issue RFP for parking study in Arlington Center and implement short term actions recommended by the Transportation Advisory Committee~~
- b) Work with ATED and the Economic Development Officer to further economic development, business retention, and tourism
 - e) ~~Deliverable – Develop and implement a façade improvement program~~
- d) ~~c) Continue w~~Working with residents, businesses and relevant agencies to begin improvements to Mass Ave. corridor.
- e) ~~Work with Board of Selectmen and the ARB to monitor the progress of the development of the Symmes property and work with the neighborhood as the project nears completion~~
- f) ~~Monitor Alewife Greenway project to minimize impacts to neighborhood and maximize benefits to the community~~
- d) ~~Work to implement strategy that will managemonitore potential development of the Mugar property and conserve the wetlands contained therein~~
- e) ~~Work with the Board of Selectmen to review parking regulations in East Arlington while considering options for management of neighborhood parking and the relevant impacts of street cleaning schedules and commuter parking~~
- f) ~~Continue to work with the Arlington Commission on Arts and Culture to support promotional opportunities for arts and culture in Arlington~~
- g) ~~Work with ABAC and TAC to promote and encourage multimodal transportation in Arlington and support corresponding infrastructure improvements throughout Town~~
- h) ~~Work with appropriate Town departments to identify site for temporary debris and snow storage~~

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- i) ~~Work with the Board of Selectmen and the Cemetery Commission to develop parking regulation strategy for Mt. Pleasant Cemetery~~
g)

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4) INFORMATION TECHNOLOGY

- a) Work with the Director of Information Technology to ~~implement the develop~~ 3 year IT Strategic Plan
- Deliverable – ~~Complete development of~~ Implement plan
- b) Work with departments to implement online bill payments
- Deliverable – *Complete implementation of online bill paying*
- c) Work to integrate newly established GIS data and mapping tools into departmental operations
- Deliverable – *Demonstrate integration of GIS tools into departmental operations*

5) PUBLIC COMMUNICATION AND CUSTOMER SERVICE

- a) Work with the ~~Director of~~ Information Technology ~~Director~~ and Public Information Officer to investigate the upgrade and integration of the Town's Request/Answer Center with the anticipated GIS system if appropriate
- ~~b) Work with the Public Information Officer to upgrade the functionality and aesthetics of the Town's website~~
- c) ~~b)~~ Work with Public Information Officer to continue to investigate the integration of social media into daily as well as emergency communications
- ~~d) c)~~ Work with Public Information Officer to further develop uses of traditional media to communicate with public

6) ENERGY EFFICIENCY/SUSTAINABILITY

- a) Continue work with the Energy Working Group, leveraging Arlington's designation as a Green Community, to improve the Town's energy efficiency.
- b) Work with the Regional Energy Manager and the Energy Working Group to investigate move forward with installing solar panels possibilities for renewable energy production on town and school buildings and town property
- Deliverable – ~~Draft action plan for soliciting vendor proposals for solar installation~~ Provide Board of Selectmen and School Committee with presentation in regard to planned solar projects and move forward with project implementation
- c) Work with the Energy Working Group to plan for ~~the~~ expenditure of the remaining balance in the \$200,000 energy efficiency fund as approved by the 2012 Town Meeting
- Deliverable – ~~Using existing energy audit data, plan for and implement energy efficiency measures~~ Building upon success of initial expenditures, continue to use energy audit and other pertinent information to plan projects which have both financial and environmental benefits to the Town

7) ORGANIZATIONAL

- a) ~~Continue work on a comparative compensation study and use the data gathered by consultant to inform future negotiations between the Town and its bargaining units~~ Begin bargaining with bargaining units for successor agreements to begin in FY2016
- b) Continue to recruit and hire qualified, professional, and excellent employees at all levels of the organization

FY 2015-FY 2016 Board of Selectmen Goals

1) LONG RANGE FINANCIAL/STRATEGIC PLANNING & SUSTAINABILITY *

- a) Work with Long Range Planning Committee to update existing multi-year financial plan while also considering opportunities to reduce the Town's structural deficit in preparation for future multi-year financial plans
 - *Deliverable – The Chair will provide an update to the Board of Selectmen following meetings of the Long Range Planning Committee*
 - *Deliverable – Work to inform the public about the projected timeline of future overrides and debt exclusions*
- b) Continue pursuit of regionalization opportunities, remaining open to new opportunities as they present themselves
 - *Deliverable – Follow up on areas that currently include veterans' services, technology, transportation, and the expansion of mutual aid agreements*
- c) Work with legislators and other communities for a more equitable distribution of state resources
- d) Identify and communicate the Town's legislative priorities to the local delegation
 - a. Priorities to include working with utility companies to explore system upgrades and better coordination amongst varying utilities
 - b. Work to see that MassDOT's commitment to a successful East Arlington Mass. Ave. rebuild is maintained throughout the project
 - c. Continue to urge state leaders for a solution the Minuteman School Building issue that is led by the Commonwealth (DESE)
- e) Work with the Budget and Revenue Taskforce to identify potential financial impacts of future building projects at the Ottoson, Stratton, Arlington High School and Minuteman Regional High School
- f) Review progress made regarding recently adopted water/sewer rate structure and billing plan

2) CAPITAL PROJECTS AND MAINTENANCE

- a) Public safety buildings – (Community Safety Building envelope – FY2013)
 - *Deliverable – Work with Town Manager and PTBC to complete this phase of the project and review a post project analysis to be developed by the Town Manager and the PTBC*
- b) Public safety buildings – (Central Fire Station – FY2015)
 - *Deliverable – Begin construction portion of project in FY2015*
- c) Finalize an inventory of publicly owned parcels that identifies jurisdictional issues and establishes parcel boundaries and investigate inclusion of data within the Town's GIS database
 - *Deliverable – Finalize and review parcel listing*
- d) Work with newly created Facility Maintenance Committee and support its efforts of advising the Town Manager on building needs and budget constraints as they relate to town owned facilities
- e) Finalize process of determining proper future use of 1207 Massachusetts Avenue
- f) Monitor progress of the Stratton School Building Committee and provide support as appropriate
- g) Monitor the implementation of Mt. Pleasant Cemetery improvements as outlined within the capital plan

3) LONG RANGE COMMUNITY PLANNING, LAND USE, COMMUNITY DEVELOPMENT, AND TOURISM

- a) Work with Town Manager and Director of Planning & Community Development on Master Plan and continue to promote participation throughout the process
 - *Deliverable – Review and consider the final Master Plan report*
- b) Work with ATED to review the committee's priorities and help develop a sustainable model through which these priorities can be achieved
- c) Work to support efforts focused on economic development, business retention, and tourism through working with the Economic Development Planner
- d) Monitor the potential development of the Mugar property and conserve the wetlands contained therein

- e) Continue to work with the Arlington Commission on Arts and Culture to support promotional opportunities for arts and culture in Arlington
- f) Work with the Cemetery Commission and ARB to explore cemetery expansion opportunities
- g) Work with Town Manager and other stakeholders on identifying land for storm debris and snow storage
- h) Communicate and coordinate with neighboring communities to identify issues that have regional impacts, the following included:
 - Work with Cambridge, Somerville, and the MWRA to eliminate all CSO discharges into the Alewife Brook within the next 20 years. Uphold Town Meeting vote to restore Alewife Brook to Class B waterway
 - Work with DCR and MassDOT on Alewife Greenway to protect the Town's interests and ensure that appropriate state agencies uphold their commitment to maintenance and vegetation management

4) TRANSPORTATION AND PARKING

- a) Continue to communicate and work with residents, businesses and relevant agencies to move Mass. Ave. corridor project forward
- b) Review and act upon Arlington Center parking policy with a focus on enhancing customer service and increasing the vitality of the Arlington Center commercial district
- c) Review parking regulations in East Arlington while considering options for management of neighborhood parking and the relevant impacts of street cleaning schedules and commuter parking
- d) Continue working with the Route 128 Business Council on regional transportation opportunities and investigate increased cooperation with the Lexpress service
- e) Review, monitor and evaluate hackney licensing processes on an annual basis
- f) Work with ABAC and TAC to promote and encourage multimodal transportation in Arlington and support corresponding infrastructure improvements throughout Town
- g) Develop parking regulation strategy for Mt. Pleasant Cemetery

5) PUBLIC COMMUNICATIONS AND CUSTOMER SERVICE

- a) Continue exploring options for customer service enhancement including enhanced use of website and Request/Answer Center.
- b) Receive quarterly reporting from the Request/Answer center with a focus on volume and response time. How long before request is acknowledged? Also monitor long term unanswered requests
- c) Develop Selectmen's Policy Handbook and/or investigate what currently exists in a similar fashion
- d) Work with Town Manager and Public Information Officer to investigate traditional and alternative means to enhance public communication
- e) Continue to enhance accessibility and transparency of Board of Selectmen proceedings through the integration of technology
- f) Implement electronic packets for the Board of Selectmen

**Sustainability – "Sustainability is the ability of communities to consistently thrive over time as they make decisions to improve the community today without sacrificing the future" – Tad McGalliard, ICMA*

FY 2015-FY 2016 Town Manager Goals

1) FINANCIAL AND OPERATIONAL EFFICIENCY

- a) Work with Board of Selectmen and other Town officials to update and monitor the existing multi-year financial plan while researching and developing opportunities to reduce the Town's structural deficit in preparation for future multi-year financial plans
 - *Deliverable – Prepare multi-year planning analysis for presentation to key stakeholder groups*
- b) Continue to evaluate current methods of delivering various services to ensure that the most productive, cost efficient method is used
- c) Continue to work with legislators and other communities for a more equitable distribution of state resources
- d) Continue to pursue grant funding and other revenue enhancing opportunities
- e) Continue to investigate regionalization initiatives that provide both financial incentives and service delivery improvement to Arlington residents.
 - *Deliverable – Follow up on areas that currently include veterans' services, technology, transportation, and the expansion of mutual aid agreements*
- f) Investigate possibility of Innovation Award Program, to award employees who propose cost saving measures for their department
- g) Continue the progress that has been made in developing a performance management program through the grant awarded by the Collins Center
- h) Work with the Budget and Revenue Taskforce on identifying financial impacts of future building projects at the Ottoson, Stratton, Arlington High School and Minuteman Regional High School.
- i) Continue managing process of implementing new water and sewer rate structure along with changes to billing frequency

2) CAPITAL PROJECTS

- a) Manage Community Safety Building Repairs (FY 2013)
 - *Deliverable – Work with the PTBC to complete this phase of the project and develop a post project analysis with the PTBC for review by the Board of Selectmen*
- b) Manage Central Fire Station Construction (FY 2015)
 - *Deliverable – Complete building project on schedule and on budget*
- c) Develop an inventory of publicly owned parcels that identifies jurisdictional issues and parcel boundaries
 - *Deliverable – Finalize creation of inventory and provide to the Board of Selectmen for review*
- d) Work with newly created Facility Maintenance Committee on maintenance budgeting for the Town owned buildings
- e) Monitor progress of the Stratton School Building Committee and provide support as appropriate
- f) Work with the Board of Selectmen to determine the future use of the property located at 1207 Massachusetts Avenue
- g) Work with the Director of Public Works to manage the implementation of Mt. Pleasant Cemetery improvements as outlined within the capital plan

3) PLANNING, LAND USE, COMMUNITY DEVELOPMENT, AND TRANSPORTATION

- a) Work with the Board of Selectman, Redevelopment Board, and Planning and Community Development Department to continue the progress to date on the Master Planning process
- a) Continue to work with Selectmen regarding comprehensive commercial district parking study
 - *Deliverable – Provide Board of Selectmen with Arlington Center Parking proposal for their action*
- b) Work with ATED and the Economic Development Officer to further economic development, business retention, and tourism
- c) Continue working with residents, businesses and relevant agencies to begin improvements to Mass Ave. corridor.

- d) Work to monitor potential development of the Mugar property and conserve the wetlands contained therein
- e) Work with the Board of Selectmen to review parking regulations in East Arlington while considering options for management of neighborhood parking and the relevant impacts of street cleaning schedules and commuter parking
- f) Continue to work with the Arlington Commission on Arts and Culture to support promotional opportunities for arts and culture in Arlington
- g) Work with ABAC and TAC to promote and encourage multimodal transportation in Arlington and support corresponding infrastructure improvements throughout Town
- h) Work with appropriate Town departments to identify site for temporary debris and snow storage
- i) Work with the Board of Selectmen and the Cemetery Commission to develop parking regulation strategy for Mt. Pleasant Cemetery

4) INFORMATION TECHNOLOGY

- a) Work with the Director of Information Technology to implement the 3 year IT Strategic Plan
 - *Deliverable – Implement plan*
- b) Work with departments to implement online bill payments
 - *Deliverable – Complete implementation of online bill paying*
- c) Work to integrate newly established GIS data and mapping tools into departmental operations
 - *Deliverable – Demonstrate integration of GIS tools into departmental operations*

5) PUBLIC COMMUNICATION AND CUSTOMER SERVICE

- a) Work with the Director of Information Technology and Public Information Officer to investigate the upgrade and integration of the Town's Request/Answer Center with the anticipated GIS system if appropriate
- b) Work with Public Information Officer to continue to investigate the integration of social media into daily as well as emergency communications
- c) Work with Public Information Officer to further develop uses of traditional media to communicate with public

6) ENERGY EFFICIENCY/SUSTAINABILITY

- a) Continue work with the Energy Working Group, leveraging Arlington's designation as a Green Community, to improve the Town's energy efficiency.
- b) Work with the Regional Energy Manager and the Energy Working Group to move forward with installing solar panels on town and school buildings and town property
 - *Deliverable – Provide Board of Selectmen and School Committee with presentation in regard to planned solar projects and move forward with project implementation*
- c) Work with the Energy Working Group to plan for expenditure of the remaining balance in the \$200,000 energy efficiency fund as approved by the 2012 Town Meeting
 - *Deliverable – Building upon success of initial expenditures, continue to use energy audit and other pertinent information to plan projects which have both financial and environmental benefits to the Town*

7) ORGANIZATIONAL


- a) Begin bargaining with bargaining units for successor agreements to begin in FY2016
- b) Continue to recruit and hire qualified, professional, and excellent employees at all levels of the organization



Town of Arlington, Massachusetts

Discussion: Nagaokakyo, Japan

ATTACHMENTS:

Type		Description
	Backup Material	Letter from Mayor

August 21, 2014

Mr. Kevin F. Greeley
The Board of Selectmen

Dear Mr. Greeley,

I would like to express my sincere appreciation for your generous cooperation extended to our sister city exchanges.

Let me get straight to the point. I would like to give a progress report on the situation and direction of conclusion concerning the student exchange program between our cities, which is being reviewed by Nagaokakyo Friendship Association.

Arlington Committee, part of the Association, received an explanation from the current organizers, such as Nagaokakyo School Committee and Nagaokakyo international-understanding education promotion Association.

Through exchanging ideas with these organizers, Arlington Committee reacknowledged the significance of the program and reached an agreement that the program had to be kept going in response to many requests.

I am asking them to bring forward the period for coming to a conclusion as best they can in order to continue the program without a break in the next fiscal year.

I am sorry members of the Board of Selectmen and people in Arlington may have apprehension, but I am anew delighted to invite the delegation headed by Chairperson of the Board of Selectman to our city to join the celebration of 30th anniversary and Nagaokakyo Garasha Festival. For the purpose of consolidating the foundation of our friendship even more and blazing a new trail in our friendship history.

I am looking forward to seeing you in Nagaokakyo city in November.

Sincerely yours,

A handwritten signature in black ink, reading "Yutaka Oda". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Mayor of Nagaokakyo

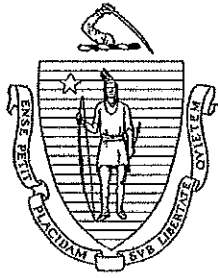


Town of Arlington, Massachusetts

Attorney General Approval, 2014 Town Meeting Bylaw Amendments

ATTACHMENTS:

Type		Description
	Backup Material	Letter from Attorney General Office



MARTHA COAKLEY
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS OFFICE OF THE ATTORNEY GENERAL

CENTRAL MASSACHUSETTS DIVISION
10 MECHANIC STREET, SUITE 301
WORCESTER, MA 01608

(508) 792-7600
(508) 795-1991 fax
www.mass.gov/ago

August 22, 2014

Stephanie L. Lucarelli, Town Clerk
Town of Arlington
730 Massachusetts Avenue
Arlington, MA 02476

RE: Arlington Annual Town Meeting of April 28, 2014 - Case # 7204
Warrant Article # 6 (Zoning)
Warrant Articles # 8, 11, 13, 14, 15 and 19 (General)

Dear Ms. Lucarelli:

Articles 6, 8, 11, 13, 14, 15 and 19 – We approve these Articles from the Arlington Annual Town Meeting of April 28, 2014.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,
MARTHA COAKLEY
ATTORNEY GENERAL

Margaret J. Hurley

by: Margaret J. Hurley, Assistant Attorney General
Chief, Central Massachusetts Division
Director, Municipal Law Unit
Ten Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600 x 4402

cc: Town Counsel Douglas Heim